

ASHEBORO CITY BOARD OF EDUCATION

April 11, 2019

7:30 p.m.

North Asheboro Middle School Theater

6:00 p.m. – Budget Adoption Meeting

6:45 p.m. – Policy Committee Meeting

7:10 p.m. – Finance Committee Meeting

I. Opening

- A. Call to Order
- B. Moment of Silence
- C. Pledge of Allegiance
- *D. Approval of Agenda

II. Public Comments

- A. Citizens who signed up to address the Board will be called on to make comments.
Each individual speaker will be allowed 3 – 5 minutes for remarks. Issues or concerns involving personnel matters are not appropriate for the public comment setting.

III. Action Items

- A. Report of the Board Candidate Ad Hoc Committee

IV. Swearing in Ceremony

- A. Swearing in of Approved Board Candidate

V. Reports

- A. Superintendent Search Report – Mr. Jim O'Rourke, North Carolina School Boards Association

VI. Special Recognition and Presentations

- A. Community Spotlight – Randolph County Public Library – Ms. Leigh Anna Marbert
- B. Board Spotlight – Professional Learning at Charles W. McCrary Elementary School – Principal Julie Brady
- C. Recognition of State Championship Wrestler – Mr. D.R. Cash

VII. *Consent Agenda

- A. Approval of Minutes – March 14, 2019
- B. Budget Amendments
- C. Budget Transfer Report
- D. 2018-2019 Audit Contract
- E. Personnel
- F. School Calendar for 2020-2021

VIII. Information and Recommendations

- A. Policies for 30-Day Review – Dr. Drew Maerz
 - Policy 6420 – Contracts With The Board
 - Policy 6425 – Continuing Contracts

- Policy 6450 – Purchase of Services
- Policy 8210 – Grants and Funding for Special Projects
- Policy 8220 – Gifts and Bequests
- Policy 8300 – Fiscal Management Standards
- Policy 8325 – Daily Deposits

IX. Superintendent’s Report / Calendar of Events

- A. Points of Pride and Calendar of Events – Ms. Leigh Anna Marbert
- B. 2018-2019 Board Goals, April Update – Dr. Terry Worrell, Superintendent

X. Board Operations – Chairman Gidget Kidd

- A. National Board Conference Attendees will provide a brief report
- B. Important Dates to Remember:
 - North Asheboro Middle School’s 50th Anniversary Celebration – April 26 – 1 to 3 p.m.

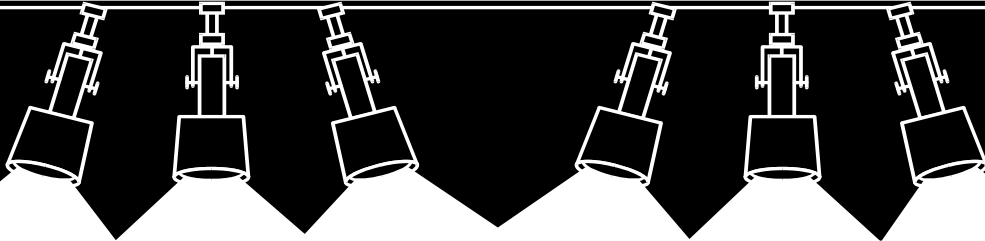
XI. Closed Session

XII. Adjournment

*Item(s) requires action/approval by the Board of Education

Asheboro City Schools' Board of Education meetings are paperless. All information for the board meetings may be viewed at <http://www.asheboro.k12.nc.us> under Board of Education the Friday following the board meeting.

April 11, 2019



Community Partner Spotlight:

The Community Partner Spotlight for April was selected by Julie Brady and her team of educators at Charles W. McCrary Elementary School. McCrary would like to publicly express thanks and appreciation for the Randolph Public Library for their partnership during Academic Family Teacher Team meetings throughout the school year.

Board Spotlight:

Ms. Julie Brady, principal of Charles W. McCrary Elementary School, will present the Board Spotlight, which will shed light on “Professional Learning at McCrary.” Based on feedback gathered from the Teacher Working Conditions survey, professional development was an area for the school to improve. This year, the school has engaged in professional learning opportunities each month focusing on a number of subject areas.

Student-Athlete Recognition:

Mr. D.R. Cash, district athletic director, will recognize Mr. Michael Smith for winning his second state wrestling championship title.

**Asheboro City Board of Education
North Asheboro Middle School Theatre
March 14, 2019**

Budget Work Session

Board Members Present:

Gidget Kidd, Chair
Linda Cranford
Dr. Beth Knott

Phillip Cheek, Vice Chair
Baxter Hammer
Michael Smith

Gustavo Agudelo
Joyce Harrington
Gwen Williams

Staff Members Present:

Dr. Terry Worrell, Superintendent
Sandra Spivey
Carla Freemyer
Jordi Roman
Leigh Anna Marbert

Dr. Aaron Woody
Kristen Wright
Ed Keller
Anthony Woodyard

Dr. Drew Maerz
D.R. Cash
Mike Mize
Lee Clark

Chairman Kidd opened the meeting at 6:06 p.m. and deferred to Ms. Sandra Spivey, Finance Director, and Ms. Kristen Wright, Assistant Finance Director, who presented a review of the 2018-2019 total budget accomplishments and provided budget considerations for 2019-2020.

2019-2020 Opportunities for Consideration:

- Technology Updates:

600 Chromebooks for 8 th and 4 th Grades – Fall 2019	\$180,000.00
45 Staff Device Replacements – Fall 2019	40,000.00
50 Smart Board Replacements – Fall 2019	<u>40,000.00</u>
Total	\$260,000.00

- Benefit Rate Changes:
 - Retirement rate increase – 3.8%
 - Health Insurance cost – 4.0%

- Local Bonus: .5 Bonus on Salary \$165,000.00

- Student Enrollment Projected for 2019-2020 4,494

- A funding reduction is anticipated for State Public School Funds in 2019-2020 due to enrollment projections.

- Prior year HB 90, which is now in G.S. 115C-301, provides funding for enhancement teachers along with K-3 class size requirements to be phased in through 2021-2022. We will receive 50% of the enhancement teacher allotment in 2019-2020.

- Continue with year five of ten-year facilities plan in 2019-2020:

Category	Location	Description
Roofing	Charles W. McCrary	Sections B, H, M, C, & G
Roofing	Lindley Park	Sections A & B
Roofing	Asheboro High	Sections F, G, H, E, CC, DD, EE, W, R, & X
Masonry Repairs	Asheboro High	Lee J. Stone Stadium
Electrical	Donna Lee Loflin	Building Controls
Mechanical	Charles W. McCrary	Chiller # 1
Mechanical	North Asheboro Middle	Replace HVAC Units

General discussion and questions followed the presentation.

The next budget work session will be held at 6 p.m. on April 11, 2019, prior to the regular Board of Education meeting.

Adjournment

There being no further business, the meeting was adjourned at 6:32 p.m.

Policy Committee

Staff members present:

Dr. Terry Worrell	Dr. Aaron Woody	D.R. Cash
Dr. Drew Maerz	Carla Freemyer	

Board members present:

Gidget Kidd	Dr. Beth Knott, Chair	Gwen Williams
Michael Smith		

Dr. Knott called the meeting to order at 6:45 p.m. and referred to Dr. Maerz who began review of the agenda.

- Policy 6420 - Contracts with the Board
 - Minor wording updates and updates to cross reference policy titles
 - Updated legal and cross references
- Policy 6425 - Continuing Contracts
 - Updated legal references throughout the policy
 - Added statement regarding finance reporting
- Policy 6450 - Purchase of Services
 - Removed specific contract values
 - Updated legal references
- Policy 8210 - Grants and Funding for Special Projects
 - Minor wording update
 - Updated legal references
- Policy 8220 - Gifts and Bequests
 - Reorganized policy for clarification
 - Added a statement to Section A requiring consideration of equity and Title IX issues in regards to donations

- Adds requirement that donations with advertising be consistent with the food and beverage marketing requirements of Policy 6140, Student Wellness
- Updated cross references
- Policy 8300 - Fiscal Management Standards
 - Added several new provisions aimed at strengthening the board's fiscal management standards
- Policy 8325 - Daily Deposits
 - Technical wording updates
 - Added internal control requirements, including segregation of duties and safe storage of money held before deposits

All policies will go to the board for 30-day review in April, 2019.

With no further business, the meeting was adjourned at 7:00 p.m.

Finance Committee

The Finance Committee convened at 7:05 p.m. in the North Asheboro Middle School theatre. The following board members were present:

Gidget Kidd
Joyce Harrington

Baxter Hammer
Phillip Cheek

Gus Agudelo
Linda Cranford

Staff members present were:

Dr. Terry Worrell

Sandra Spivey

Kristen Wright

Ms. Spivey reviewed Budget Amendment F-3. The Federal budget amendment includes final planning allotments received from the North Carolina Department of Public Instruction. Ms. Spivey also reviewed the Budget Transfer report. This report shows budget transfers as allowed by the Budget Resolution.

Ms. Spivey reviewed the contract for Smith Sinnett Architecture included in the board materials. This contract covers Phase II – HVAC for the Asheboro High School original gym, North Asheboro and South Asheboro Middle Schools' gyms, as well as kitchen renovations at McCrary and Lindley Park Elementary Schools.

Ms. Spivey reviewed the bank signature card for the Child Nutrition account included in the board materials.

There being no further business, the meeting adjourned at 7:32 p.m.

Board of Education

Board Members Attending:

Gidget Kidd, Chair
Linda Cranford
Dr. Beth Knott
Scott Eggleston, Attorney

Phillip Cheek, Vice Chair
Baxter Hammer
Michael Smith

Gustavo Agudelo
Joyce Harrington
Gwen Williams

Staff Members Attending:

Dr. Terry Worrell, Superintendent
Dr. Cayce Favasuli
Carla Freemyer
Mike Mize
Lee Clark

Dr. Aaron Woody
Sandra Spivey
Leigh Anna Marbert
Jordi Roman
Vanessa Brooks

Dr. Drew Maerz
D.R. Cash
Ed Keller
Anthony Woodyard
Robin Harris

Opening

Chairman Kidd called the meeting to order at 7:22 p.m. and welcomed all in attendance.

Following a moment of silence, Chairman Kidd led the Pledge of Allegiance.

Upon motion by Mr. Cheek, and seconded by Mr. Hammer, the board unanimously approved the meeting agenda.

Special Recognitions and Presentations

Community Partner Spotlight: Leigh Anna Marbert, Public Information Officer, recognized Ms. Annette Pearson with Covenant Christian Church. Ms. Pearson and the church's congregation serve as the ECDC's faith-based partner. This group has showered the staff at ECDC with an out-pouring of love and support during this school year.

Board Spotlight: Holly White, Preschool Coordinator, along with teachers Joy Ivan and Staci Causey, shared this year's preschool initiative involving teaching science through a number of hands-on projects which integrate math, literacy, and art. Several students from the Early Childhood Development Center shared their projects.

Public Comments

Chairman Kidd opened the floor to public comments. There were no requests to address the Board.

Consent Agenda

Upon motion by Ms. Harrington and seconded by Mr. Agudelo, the board unanimously approved the following items under the Consent Agenda:

A. Board of Education Minutes – February 21, 2019

*B. Bank Signature Card

*C. Policies:

- Policy 6560 – Disposal of Surplus Property
- Policy 7130 – Licensure
- Policy 7300 – Staff Responsibilities
- Policy 7730 – Employee Conflict of Interest
- Policy 7920 – Reduction in Force: Teachers and School Administrators
- Policy 9110 – Use and Selection of Architects, Engineers, Surveyors, and Construction Managers at Risk
- Policy 9115 – Prequalification of Bidders for Construction Projects
- Policy 9120 – Bidding for Construction Work
- Policy 9125 – Participation by Minority Businesses

D. Personnel:

RESIGNATIONS/RETIREMENTS/SEPARATIONS

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Price	Thomas	NAMS	Physical Education Teacher	6/11/2019

Webster	Tina	AHS	Digital Media Teacher	6/11/2019
Stephens	Georgia	NAMS	Music	6/11/2019

APPOINTMENTS

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Parra Chingaté	Paula	LP	2nd Grade - Dual Language	8/14/2019
Stevens	Stephanie	DLL	Tutor (part-time; temporary)	3/18/19 to 5/24/19

*E. Budget Transfer Report

*F. Smith Sinnett Contract for Phase II (HVAC and kitchen renovations)

*G. Budget Amendment F-03

*A copy of these items will be made a part of these minutes.

Action Items

*A. Superintendent Worrell presented a resolution supporting local control of the school calendar to be presented to legislators. Upon motion by Ms. Cranford and seconded by Mr. Cheek, the board unanimously approved the resolution as presented.

*B. Superintendent Worrell reported that at Walker Avenue in connection with the construction project at Asheboro High School, a new easement is needed due to the relocation of the sidewalk and underground utilities. Upon motion by Mr. Cheek, and seconded by Mr. Hammer, the board unanimously approved for Dr. Terry Worrell to execute the documents needed to complete this process.

*A copy of this item will be made a part of these minutes.

Information, Reports and Recommendations

A. Anthony Woodyard, Director of Technology and Innovation, presented information regarding digital learning opportunities for our students. The presentation highlighted resources for families and other activities which are provided for Asheboro City Schools' students at no cost. Programming includes virtual learning through Apex, Canvas, Google Classroom (K-8), and the NC School of Science and Mathematics.

B. D. R. Cash provided an update regarding the recent "Understanding Trauma" professional development. The staff training is the next step in the district's plan to support students with Adverse Childhood Experiences (ACES) as described in the documentary titled "Resilience."

*C. Mr. Cash presented the School Calendar for 2020-2021 for 30-day review. The calendar will be posted on the system's website for public review.

*A copy of these items will be made a part of these minutes.

Superintendent's Report/Calendar of Events

A. Leigh Anna Marbert, Public Information Officer, shared the *Points of Pride* and *Calendar of Events* noting the next Board of Education meeting will be on April 11, 2019, in the North Asheboro Middle School theatre at 7:30 p.m.

B. Superintendent Worrell presented an update on the 2018-2019 board goals and highlighted following items:

1. Student transition visits to the high school and middle schools have been held for all current fifth and eighth graders.
2. The Sodexo Future Chef Competition for elementary students will be held on March 19th.
3. District wide professional development will be offered on March 29th.
4. STEAM competition for elementary and secondary students will be held on April 2nd.

Board Operations

A. Chairman Kidd reviewed the following important upcoming events.

- National School Boards Association Conference, March 30 – April 1, 2019.
- STEAM Competitions – April 2, 2019:
 - Secondary – 9:30 a.m. to 2:00 p.m. – Asheboro High School Media Center
 - Elementary – 12 to 4:00 p.m. – Asheboro High School New Gymnasium

- North Asheboro Middle School’s 50th Anniversary Celebration – April 26, 2019 – 1 to 3 p.m.
- B. Chairman Kidd noted the receipt of Board Member Kyle Lamb’s letter of resignation effective March 23, 2019. Chairman Kidd expressed appreciation for Mr. Lamb’s devoted service to the students of Asheboro City Schools and the Board of Education. Mr. Lamb will be presented with a gavel plaque for his board chair service and a book will be donated to the Guy B. Teachey Elementary School media center in his honor.

Adjournment

There being no further business and upon motion by Mr. Agudelo, seconded by Mr. Cheek, and unanimously approved, the board adjourned at 9:05 p.m.

Chairman

Secretary

Budget Amendment
Asheboro City Schools Administrative Unit
State Public School Fund

The Asheboro City Board of Education at a regular meeting on the 11th day of April, 2019, passed the following resolution.

Be it resolved that the following amendment be made to the budget resolution for the fiscal year ending June 30, 2019.

REVENUE

1.3100.000	State Allocation	\$ <u>(74,255)</u>
		\$ <u><u>(74,255)</u></u>

EXPENDITURE

1.5110.001	Regular Instruction - Classroom Teacher	\$ (163,668)
1.6540.003	Non-Instructional Support - Custodians	(12,367)
1.5120.014	CTE - Career Technical Education	(68)
1.5350.016	Extended Day/Year Instruction - Summer Reading Camps	141,657
1.5110.027	Regular Instruction - Teacher Assistants	(36,639)
1.5110.061	Regular Instruction - Classroom Materials	(1,392)
1.5110.130	Regular Instruction - Textbooks	(1,778)
		\$ <u><u>(74,255)</u></u>

Total Appropriation in Current Budget	\$ 31,616,572
Total Increase/Decrease of above amendment	<u>(74,255)</u>
Total Appropriation in Current Amended Budget	\$ <u><u>31,542,317</u></u>

Passed by majority vote of the Board of Education of Asheboro City on the 11th day of April, 2019.

Chairman, Board of Education

Secretary

Budget Amendment
 Asheboro City Schools Administrative Unit
 Federal Funds

The Asheboro City Board of Education at a regular meeting on the 11th day of April, 2019, passed the following resolution.

Be it resolved that the following amendment be made to the budget resolution for the fiscal year ending June 30, 2019.

<u>Revenue</u>			
3.3600.058	CTE Capacity Building	\$	40,000.00
3.3600.119	IDEA Preschool Part B Targeted Assistance		<u>(300.08)</u>
		\$	<u><u>39,699.92</u></u>
 <u>Expenditure</u>			
3.5120.058	CTE Curricular Services	\$	40,000.00
3.5230.119	Pre-K Children w/ Disabilities Curricular Services		<u>(300.08)</u>
		\$	<u><u>39,699.92</u></u>
Total Appropriation in Current Budget		\$	4,036,357.00
Total Increase/Decrease of above amendment			<u>39,699.92</u>
Total Appropriation in Current Amended Budget		\$	<u><u>4,076,056.92</u></u>

Passed by majority vote of the Board of Education of Asheboro City on the 11th day of April, 2019.

Chairman, Board of Education

Secretary

**Asheboro City Schools
Budget Transfer Report
Information Only
2018-2019**

Fiscal Period	Fund	Purpose	Description	Sum of Amount	
3	2	6500	Operational Support Services	\$ (18,404.00)	
	2	5100	Regular Instructional Services	\$ 18,404.00	
4	1	6500	Operational Support Services	\$ 1,140.00	
	1	5100	Regular Instructional Services	\$ (306.00)	
	1	5200	Special Populations Services	\$ (2,072.00)	
	1	6400	Technology Support Services	\$ 1,238.00	
	3	5100	Regular Instructional Services	\$ 100.18	
	3	5200	Special Populations Services	\$ 0.98	
	3	5300	Alternative Programs and Services	\$ (2.96)	
	3	6200	Special Population Support and Development Services	\$ 0.85	
	3	6300	Alternative Programs and Services	\$ 0.48	
	3	8100	Payments to Other Governmental Units	\$ (99.53)	
	8	1	5100	Regular Instructional Services	\$ 12,693.00
		1	6400	Technology Support Services	\$ (4,969.00)
		1	6500	Operational Support Services	\$ (7,724.00)
3		5300	Alternative Programs and Services	\$ 186.27	
3		5800	School-Based Support Services	\$ (186.27)	
4		9200	Equipment	\$ 10,000.00	
4		9300	Vehicles	\$ (10,000.00)	
9		3	5200	Special Populations Services	\$ 41,502.03
	3	5300	School-Based Support Services	\$ (41,502.03)	

March 7, 2019

Mrs. Sandra Spivey, CPA
Asheboro City Board of Education
P.O. Box 1103
Asheboro, North Carolina 27204-1103

Dear Mrs. Spivey:

This engagement letter between Asheboro City Board of Education (hereafter referred to as the “Board” or “you” or “your” or “management”) and Cherry Bekaert LLP (the “Firm” or “Cherry Bekaert” or “we” or “us” or “our”) sets forth the nature and scope of the services we will provide, the Board’s required involvement and assistance in support of our services, the related fee arrangements and other Terms and Conditions, which are attached hereto and incorporated by reference, designed to facilitate the performance of our professional services and to achieve the mutually agreed upon objectives of the Board.

SUMMARY OF SERVICES

We will provide the following services to the Board as of and for the year ended June 30, 2019:

Audit and attestation services

1. We will audit the basic financial statements of the Board as of and for the year ended June 30, 2019 including the governmental activities, the business type activities, the aggregate discretely presented component units, each major fund and the remaining fund information.
2. We will audit the schedule of expenditures of federal and State awards. As part of our engagement we will apply certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America.
3. The letter of transmittal and statistical section accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditor’s report will not provide an opinion or any assurance on that information.
4. We will apply limited procedures to the required supplementary information (e.g., pension plan information of Board’s management’s discussion and analysis (MD&A)) which will consist of inquiries of Board’s management about the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basis financial statements, and other knowledge we obtained during our audit of the financial statements.

Nonattest accounting and other services

We will provide the following additional services:

1. Maintain the depreciation schedules of the School Food Service Fund.
2. Complete the appropriate sections of and sign the Data Collection Form.

YOUR EXPECTATIONS

As part of our planning process, we have discussed with you your expectations of Cherry Bekaert, changes that occurred during the year, your views on risks facing you, any relationship

Asheboro City Board of Education

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issues with Cherry Bekaert, and specific engagement arrangements and timing. Our services plan, which includes our audit plan, is designed to provide a foundation for an effective, efficient, and quality-focused approach to accomplish the engagement objectives and meet or exceed the Board's expectations. Our service plan will be reviewed with you periodically and will serve as a benchmark against which you will be able to measure our performance. Any additional services that you may request, and that we agree to provide, will be the subject of separate written arrangements.

The Board recognizes that our professional standards require that we be independent from the Board in our audit of the Board's financial statements and our accompanying report in order to ensure that our objectivity and professional skepticism have not been compromised. As a result, we cannot enter into a fiduciary relationship with the Board and the Board should not expect that we will act only with due regard to the Board's interest in the performance of this audit and the Board should not impose on us special confidence that we will conduct this audit with only the Board's interest in mind. Because of our obligation to be independent of the Board, no fiduciary relationship will be created by this engagement or audit of the Board's financial statements.

The engagement will be led by Eddie Burke, who will be responsible for assuring the overall quality, value, and timeliness of the services provided to you.

AUDIT AND ATTESTATION SERVICES

The objective of our audit is the expression of opinions as to whether the Board's basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the additional information referred to in the Summary of Services section when considered in relation to the basic financial statements taken as a whole. The objective also includes reporting on:

- Internal control over financial reporting and compliance with the provisions of applicable laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with laws, regulations and the provisions of contracts or grant agreements that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"), and State Single Audit Implementation Act.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the Board's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance and the State Single Audit Implementation Act report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform

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Guidance and the State Single Audit Implementation Act. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and will include tests of accounting records and other procedures as deemed necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Board's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express opinions or issue reports, or may withdraw from this engagement.

NONATTEST ACCOUNTING AND OTHER SERVICES

The accounting and other services described in this section are nonaudit services, which do not constitute audit services under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming Board's management responsibilities.

Maintenance of depreciation schedules

We will maintain the detailed book fixed asset depreciation schedules for the School Food Services Fund based upon information provided by the Board's management. The Board's management is responsible for determining the useful lives of assets and the depreciation methods to be used as well as reviewing and approving the results of the depreciation calculation prepared by Cherry Bekaert.

Data Collection Form

We will complete the appropriate sections of and sign the Data Collection Form that summarizes our audit findings. We will provide copies of our reports to the Board; however, it is the Board's management's responsibility to submit the reporting package (including financial statements, schedule of expenditures of federal and State awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the designated federal audit clearinghouse and, if appropriate, to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period.

Board's management responsibilities related to accounting and other services

For all nonattest services we perform in connection with the engagement, you are responsible for designating a competent employee to oversee the services, make any management decisions, perform any management functions related to the services, evaluate the adequacy of the services, and accept overall responsibility for the results of the services.

Prior to the release of the report, the Board's management will need to sign a representation letter acknowledging its responsibility for the results of these services.

BOARD'S MANAGEMENT RESPONSIBILITIES RELATED TO THE AUDIT

The Board's management is responsible for (1) designing, implementing, and maintaining effective internal controls, including internal controls over federal and State awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that the Board's management and financial information is reliable and properly reported. The Board's management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and State awards and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal and state statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationship in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

The Board's management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and the State Single Audit Implementation Act, (3) additional information that we may request for the purpose of the audit and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Board involving (1) the Board's management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Board received in communications from employees, former employees, grantors, regulators, or other. In addition, you are responsible for identifying and ensuring that the Board complies with applicable laws, regulations contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance and the State Single Audit Implementation Act, it is the Board's management's responsibility to evaluate and monitor noncompliance with federal and state statutes, regulations, and the terms and conditions of federal and State awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

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The Board's management is responsible for identifying all federal and State awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and State awards (including notes and noncash assistance received) in conformity with the Uniform Guidance and the State Single Audit Implementation Act. You agree to include our report on the schedule of expenditures of federal and State awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal and State awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal and State awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal and State awards no later than the date the schedule of expenditures of federal and State awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and State awards in accordance with the Uniform Guidance and the State Single Audit Implementation Act; (2) you believe the schedule of expenditures of federal and State awards, including its form and content, is stated fairly in accordance with the Uniform Guidance and the State Single Audit Implementation Act; (3) the methods of measurement or presentation have not changed from those used in the prior period or, if they have changed, the reasons for such changes; and (4) the Board has disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and State awards.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

The Board's management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. The Board's management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing the Board's management views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

The Board's management agrees to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal and State awards, and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements,

Asheboro City Board of Education

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schedule of expenditures of federal and State awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal and State awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them. The Firm will rely on the Board's management providing these representations to us, both in the planning and performance of the audit, and in considering the fees that we will charge to perform the audit.

FEES

The estimated fee contemplates only the services described in the Summary of Services section of this letter. If the Board's management requests additional services not listed above, we will provide an estimate of those fees prior to commencing additional work.

The following summarizes the fees for the services described above:

<u>Description of Services</u>	<u>Estimated Fee</u>
Audit services	
Audit of the financial statements	\$ 47,400

The fees will be billed periodically as work progresses. Invoices are due on presentation. A service charge will be added to past due accounts equal to 1-1/2% per month (18% annually) on the previous month's balance less payments received during the month, with a minimum charge of \$2.00 per month.

If the foregoing is in accordance with your understanding, please sign a copy of this letter in the space provided and return it to us. If you have any questions, please call Eddie Burke at 919-782-1040.

Sincerely,

CHERRY BEKAERT LLP



ATTACHMENT – Engagement Letter Terms and Conditions

Asheboro City Board of Education

ACCEPTED BY: _____

TITLE: _____ DATE: _____

Cherry Bekaert LLP
Engagement Letter Terms and Conditions

The following terms and conditions are an integral part of the attached engagement letter and should be read in their entirety in conjunction with your review of the letter.

LIMITATIONS OF THE AUDIT REPORT

Should the Board wish to include or incorporate by reference these financial statements and our report thereon into *any* other document at some future date, we will consider granting permission to include our report into another such document at the time of the request. However, we may be required by generally accepted auditing standards (“GAAS”) to perform certain procedures before we can give our permission to include our report in another document such as an annual report, private placement, regulator filing, official statement, offering of debt securities, etc. You agree that the Board will not include or incorporate by reference these financial statements and our report thereon, or our report into any other document without our prior written permission. In addition, to avoid unnecessary delay or misunderstandings, it is important to provide us with timely notice of your intention to issue any such document.

LIMITATIONS OF THE AUDIT PROCESS

In conducting the audit, we will perform tests of the accounting records and such other procedures as we consider necessary in the circumstances to provide a reasonable basis for our opinion on the financial statements. We also will assess the accounting principles used and significant estimates made by the Board’s management, as well as evaluate the overall financial statement presentation.

Our audit will include procedures designed to obtain reasonable assurance of detecting misstatements due to errors or fraud that are material to the financial statements. Absolute assurance is not attainable because of the nature of audit evidence and the characteristics of fraud. For example, audits performed in accordance with GAAS are based on the concept of selective testing of the data being examined and are, therefore, subject to the limitation that material misstatements due to errors or fraud, if they exist, may not be detected. Also, an audit is not designed to detect matters that are immaterial to the financial statements. In addition, an audit conducted in accordance with GAAS does not include procedures specifically designed to detect illegal acts having an indirect effect (e.g., violations of fraud and abuse statutes that result in fines or penalties being imposed on the Board) on the financial statements.

Similarly, in performing our audit we will be aware of the possibility that illegal acts may have occurred. However, it should be recognized that our audit provides no assurance that illegal acts generally will be detected, and only reasonable assurance that illegal acts having a direct and material effect on the determination of financial statement amounts will be detected. We will inform you with respect to errors and fraud, or illegal acts that come to our attention during the course of our audit unless clearly inconsequential. In the event that we have to consult with the Board’s counsel or counsel of our choosing regarding any illegal acts we identify, additional fees incurred may be billed to the Board. You agree that the Board will cooperate fully with any procedures we deem necessary to perform with respect to these matters.

We will issue a written report upon completion of our audit of the Board’s financial statements. If, for any reason, we are unable to complete the audit, or are unable to form, or have not formed an opinion on the financial statements, we may decline to express an opinion or decline to issue a report as a result of the engagement. We will notify the appropriate party within your organization of our decision and discuss the reasons supporting our position.

AUDIT PROCEDURES – GENERAL

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve professional judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the

appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by the Board's management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Board or to acts by the Board's management or employees acting on behalf of the Board. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of the Board's management of any material errors and fraud, or illegal acts that come to our attention during the course of our audit. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditor.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, creditors and financial institutions. We will request written representations from the Board's attorneys as part of the engagement, and they may bill the Board for responding to this inquiry. At the conclusion of our audit, we will also require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

AUDIT PROCEDURES – INTERNAL CONTROLS

Our audit will include obtaining an understanding of the Board and its environment, including internal controls, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance and the State Single Audit Implementation Act, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and state award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and the State Single Audit Implementation Act.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to the Board's management and those charged with governance internal control related matters that are required to be communicated under

AICPA professional standards, and *Government Auditing Standards*, and the Uniform Guidance and the State Single Audit Implementation Act.

AUDIT PROCEDURES - COMPLIANCE

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the Board's compliance with provisions of applicable laws and regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance and the State Single Audit Implementation Act requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and state statutes, regulations, and the terms and conditions of federal and state awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Board's major programs. The purpose of these procedures will be to express an opinion on the Board's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and the State Single Audit Implementation Act.

NONATTEST SERVICES (IF APPLICABLE)

All nonattest services to be provided in the attached engagement letter (if applicable) shall be provided pursuant to the AICPA Code of Professional Conduct. The AICPA Code of Professional Conduct requires that we establish objectives of the engagement and the services to be performed, which are described under nonattest services in the attached letter.

You agree that the Board's designated individual will assume all the Board's management responsibilities for the nonattest services we provide; oversee the services by designating an individual, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them. In order to ensure we provide such services in compliance with all professional standards, the designated individual is responsible for-

- Making all financial records and related information available to us.
- Ensuring that all material information is disclosed to us.
- Granting unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.
- Identifying and ensuring that such nonattest complies with the laws and regulations.

The accuracy and appropriateness of such nonattest services shall be limited by the accuracy and sufficiency of the information provided by the Board's designated individual. In the course of providing such nonattest services, we may provide professional advice and guidance based on knowledge of accounting, tax and other compliance, and of the facts and circumstances as provided by the Board's designated individual. Such advice and guidance shall be limited as permitted under the Code of Professional Conduct.

COMMUNICATIONS

At the conclusion of the audit engagement, we may provide the Board's management and those charged with governance a letter stating any significant deficiencies or material weaknesses which may have been identified by us during the audit and our recommendations designed to help the Board make improvements in its internal control structure and operations related to the identified matters discovered in the financial statement audit. As part of this engagement we will ensure that certain additional matters are communicated to the appropriate members of the Board. Such matters include (1) our responsibility under GAAS; (2) the initial selection of and changes in significant accounting policies and their application; (3) our independence with respect to the Board; (4) the process used by Board's management in formulating particularly sensitive

accounting estimates and the basis for our conclusion regarding the reasonableness of those estimates; (5) audit adjustments, if any, that could, in our judgment, either individually or in the aggregate be significant to the financial statements or our report; (6) any disagreements with the Board's management concerning a financial accounting, reporting or auditing matter that could be significant to the financial statements; (7) our views about matters that were the subject of the Board's management's consultation with other accountants about auditing and accounting matters; (8) major issues that were discussed with the Board's management in connection with the retention of our services, including, among other matters, any discussions regarding the application of accounting principles and auditing standards; and (9) serious difficulties that we encountered in dealing with the Board's management related to the performance of the audit.

We have attached, per the *Government Auditing Standards*, a copy of the report on our most recent peer review.

OTHER MATTERS

Access to working papers

The working papers and related documentation for the engagement are the property of the Firm and constitute confidential information. We have a responsibility to retain the documentation for a period of time to satisfy legal or regulatory requirements for records retention. It is our policy to retain all workpapers and client information for seven years from the date of issuance of the report. It is our policy to retain emails and attachments to emails for a period of 12 months, except as required by any governmental regulation. Except as discussed below, any requests for access to our working papers will be discussed with you prior to making them available to requesting parties. Any parties seeking access to our working papers must agree to sign our standard access letter.

We may be requested to make certain documentation available to regulators, governmental agencies (e.g., SEC, PCAOB, HUD, DOL, etc.) or their representatives ("Regulators") pursuant to law or regulations. If requested, access to the documentation will be provided to the Regulators. The Regulators may intend to distribute to others, including other governmental agencies, our working papers and related documentation without our knowledge or express permission. You hereby acknowledge and authorize us to allow Regulators access to and copies of documentation as requested. In addition, our Firm, as well as all other major accounting firms, participates in a "peer review" program covering our audit and accounting practices as required by the American Institute of Certified Public Accountants. This program requires that once every three years we subject our quality assurance practices to an examination by another accounting firm. As part of the process, the other firm will review a sample of our work. It is possible that the work we perform for the Board may be selected by the other firm for their review. If it is, they are bound by professional standards to keep all information confidential. If you object to having the work we do for you reviewed by our peer reviewer, please notify us in writing.

Electronic transmittals

During the course of our engagement, we may need to electronically transmit confidential information to each other, within the Firm, and to other entities engaged by either party. Although email is an efficient way to communicate, it is not always a secure means of communication and thus, confidentiality may be compromised. As an alternative, we recommend using our Client Portal ("Portal") to transmit documents. Portal allows the Board, us, and other involved entities to upload and download documents in a secure location. You agree to the use of email, Portal, and other electronic methods to transmit and receive information, including confidential information between the Firm, the Board, and other third party providers utilized by either party in connection with the engagement.

Subpoenas

In the event we are requested or authorized by the Board, or required by government regulation, subpoena, or other legal process to produce our working papers or our personnel as witnesses with respect to our

engagement for the Board, the Board will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expense, as well as the fees and expenses of our counsel, incurred in responding to such a request at standard billing rates.

Dispute resolution procedures

If any dispute, controversy or claim arises in connection with the performance or breach of this agreement, either party may, on written notice to the other party, request that the matter be mediated. Such mediation would be conducted by a mediator acceptable to both parties. Both parties would exert their best efforts to discuss with each other in good faith their respective positions in an attempt to finally resolve such dispute, controversy, or claim.

Waiver of Trial by Jury

In the event the parties are unable to successfully mediate any dispute, controversy or claim, the parties agree to WAIVE TRIAL BY JURY and agree that the court will hear any matter without a jury.

Independent Contractor

Each Party is an independent contractor with respect to the other and shall not be construed as having a trustee, joint venture, agency or fiduciary relationship.

No Third-Party Beneficiaries

The Parties do not intend to benefit any third party by entering into this Agreement, and nothing contained in this Agreement confers any right or benefit upon any person or entity who or which is not a signatory of this Agreement.

TERMS AND CONDITIONS SUPPORTING FEE

The estimated fees set forth in the attached engagement letter are based on anticipated full cooperation from the Board's personnel, timely delivery of requested audit schedules and supporting information, timely communication of all significant accounting and financial reporting matters, the assumption that unexpected circumstances will not be encountered during the audit, as well as working space and clerical assistance as mutually agreed upon and as is normal and reasonable in the circumstances. We strive to ensure that we have the right professionals scheduled on each engagement. As a result, sudden Board requested scheduling changes or scheduling changes necessitated by the agreed information not being ready on the agreed upon dates can result in expensive downtime for our professionals. Any last minute schedule changes that result in downtime for our professionals could result in additional fees. Our estimated fee does not include assistance in bookkeeping or other accounting services not previously described. If for any reason the Board is unable to provide such schedules, information and assistance, the Firm and the Board will mutually revise the fee to reflect additional services, if any, required of us to achieve these objectives.

The estimated fees contemplate that the Board will provide adequate documentation of its systems and controls related to significant transaction cycles and audit areas.

In providing our services, we will consult with the Board with respect to matters of accounting, financial reporting or other significant business issues as permitted by professional standards. Accordingly, time necessary to affect a reasonable amount of such consultation is reflected in our fee. However, should a matter require research, consultation or audit work beyond that amount, the Firm and the Board will agree to an appropriate revision in our fee.

The estimated fees are based on auditing and accounting standards effective as of the date of this engagement letter and known to apply to the Board at this time, but do not include any time related to the application of new auditing or accounting standards that impact the Board for the first time. If new auditing or accounting standards are issued subsequent to the date of this letter and are effective for the period under audit, we will estimate the impact of any such standard on the nature, timing and extent of our planned

audit procedures and will communicate with the Board concerning the scope of the additional procedures and the estimated fees.

The Board agrees to pay all costs of collection (including reasonable attorneys' fees) that the Firm may incur in connection with the collection of unpaid invoices. In the event of nonpayment of any invoice rendered by us, we retain the right to (a) suspend the performance of our services, (b) change the payment conditions under this engagement letter, or (c) terminate our services. If we elect to suspend our services, such services will not be resumed until your account is paid. If we elect to terminate our services for nonpayment, the Board will be obligated to compensate us for all time expended and reimburse us for all expenses through the date of termination. This engagement letter sets forth the entire understanding between the Board and the Firm regarding the services described herein and supersedes any previous proposals, correspondence, and understandings whether written or oral. Any subsequent changes to the terms of this letter, other than additional billings, will be rendered in writing and shall be executed by both parties. Should any portion of this engagement letter be ruled invalid, it is agreed that such invalidity will not affect any of the remaining portions.

System Review Report

January 10, 2017

To the Partners of Cherry Bekaert LLP
And the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Cherry Bekaert LLP (the firm), applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards*; audits of employee benefit plans, audits performed under FDICIA, and examinations of service organizations [Service Organizations Control (SOC) 1 and SOC 2 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Cherry Bekaert LLP, applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2016, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Cherry Bekaert LLP has received a peer review rating of *pass*.

EisnerAmper LLP
EisnerAmper LLP
Iselin, NJ

January 13, 2017

Howard Joseph Kies
Cherry Bekaert LLP
200 S 10th St Ste 900
Richmond, VA 23219

Dear Mr. Kies:

It is my pleasure to notify you that on January 12, 2017 the National Peer Review Committee accepted the report on the most recent system peer review of your firm. The due date for your next review is October 31, 2019. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Sincerely,



Michael Fawley
Chair—National PRC
nprc@aicpa.org 919 4024502

cc: Marc T. Fogarty; Raymond R Quintin

Firm Number: 10011816

Review Number 451036

Letter ID: 1139057A

The of and	Governing Board The Board of Education
	Primary Government Unit Asheboro City Board of Education
	Discretely Presented Component Unit (DPCU) (if applicable) N/A

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name Cherry Bekaert LLP
	Auditor Address 2626 Glenwood Avenue, Suite 200, Raleigh, NC 27608

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Audit Report Due Date
	06/30/19	10/31/19

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types).

2. At a minimum, the Auditor shall conduct his/her audit and render his/her report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards* if required by the State Single Audit Implementation Act, as codified in G.S. 159-34. If required by OMB *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and the State Single Audit Implementation Act, the Auditor shall perform a Single Audit. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit performed under the requirements found in Subpart F of the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

County and Multi-County Health Departments: The Office of State Auditor will require Auditors of these Governmental Units to perform agreed upon procedures (AUPs) on eligibility determination on certain programs. Both Auditor and Governmental Unit agree that Auditor shall complete and report on these AUPs on

eligibility determination as required by OSA and in accordance with the instructions and timeline provided by OSA.

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.
4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.
5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2011 revisions, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Accounting Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC staff within four months of fiscal year end. If it becomes necessary to amend this due date or the audit fee, an amended contract along with a written explanation of the delay shall be submitted to the Secretary of the LGC for approval.
7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.
8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's (Units') records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. (This also includes any progress billings.) [G.S. 159-34 and 115C-447] All invoices for Audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to

the Auditor to present to the Governmental Unit(s) for payment. Approval is not required on contracts and invoices for system improvements and similar services of a non-auditing nature.

9. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 12).

10. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.

11. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.

12. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

13. The Auditor shall submit the report of audit in PDF format to LGC Staff when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC along with an Audit Report Reissued Form (available on the Department of State Treasurer website). These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC staff.

If the OSA designates certain programs to be audited as major programs, as discussed in Item 2, a turnaround document and a representation letter addressed to the OSA shall be submitted to LGC Staff.

14. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the

Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

15. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing, on the Amended LGC-205 contract form and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to charter schools). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC, the Governing Board, and the Auditor.

16. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 26 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

17. Special provisions should be limited. Please list any special provisions in an attachment.

18. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the parent government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

19. The contract shall be executed, pre-audited (pre-audit requirement does not apply to charter schools), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

20. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

21. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

22. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.

23. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.

24. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.

25. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.
26. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 16 for clarification).
27. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/slg/Pages/Audit-Forms-and-Resources.aspx>.
28. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

FEES FOR AUDIT SERVICES

For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Governmental Auditing Standards* (as applicable). Bookkeeping and other non-attest services necessary to perform the audit shall be included under this contract. However, bookkeeping assistance shall be limited to the extent that the Auditor is not auditing his or her own work or making management decisions. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience necessary to oversee the services and accept responsibility for the results of the services. Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. The Auditor shall maintain written documentation of his or her compliance with these standards in the audit work papers.

Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter, but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8, 9, and 12 for details on other allowable and excluded fees.

Prior to submission of the completed audited financial report, applicable compliance reports and amended contract (if required) the Auditor may submit invoices for approval for services rendered, not to exceed 75% of the total of the stated fees below. If the current contracted fee is not fixed in total, invoices for services rendered may be approved for up to 75% of the prior year audit fee. Should the 75% cap provided below conflict with the cap calculated by LGC staff based on the prior year audit fee on file with the LGC, the LGC calculation prevails.

20 NCAC 03 .0505: All invoices for services rendered in an audit engagement as defined in 20 NCAC 3 .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law.

PRIMARY GOVERNMENT FEES


Primary Government Unit	Asheboro City Board of Education
Audit	\$ 47,400
Writing Financial Statements	\$ 0
All Other Non-Attest Services	\$ 0
75% Cap for Interim Invoice Approval	\$ 35,550.00

DPCU FEES (if applicable)

Discretely Presented Component Unit	N/A
Audit	\$
Writing Financial Statements	\$
All Other Non-Attest Services	\$
75% Cap for Interim Invoice Approval	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm Cherry Bekaert LLP	
Authorized Firm Representative (typed or printed) Eddie Burke	Signature 
Date 03/07/19	Email Address eburke@cbh.com

GOVERNMENTAL UNIT

Governmental Unit Asheboro City Board of Education	
Date Primary Government Unit Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
Mayor/Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

(Pre-audit certificate not required for charter schools)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Primary Governmental Unit Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU N/A	
Date DPCU Governing Board Approved Audit Contract (Ref: G.S. 159-34(a) or G.S. 115C-447(a))	
DPCU Chairperson (typed or printed)	Signature
Date	Email Address

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE
(Pre-audit certificate not required for charter schools)

Required by G.S. 159-28(a1) or G.S. 115C-441(a1)

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

DPCU Finance Officer (typed or printed)	Signature
Date of Pre-Audit Certificate	Email Address

Remember to print this form, and obtain all required signatures prior to submission.

PRINT

**Asheboro City Schools
Personnel Transactions
April 11, 2019**

***A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Contreras	Zenaida	CO	Bus Driver	4/3/2019
Hicks	Alisa	NAMS	Mathematics	4/11/2019
Kabatchnick	Ruth	CWM	Speech Language	3/15/2019
Kipe	Galen	CO	Technology Technician	6/14/2019
Ondek	Sarah	DLL	5th grade	6/11/2019
Risso	Joey	AHS	Science	4/25/2019
Williams	Leila	NAMS	6th grade Social Studies	6/11/2019

***B. APPOINTMENTS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Gomez	Pablo	BAL	3rd grade Dual Language	8/14/2019
Icenhour	Udena	GBT	Exceptional Children	8/14/2019
Vela	Deanna	LP	After-School Program Assistant (PT)	4/1/2019

***C. ADMINISTRATOR CONTRACTS**

Call	Candace	NAMS	Principal	7/1/19 - 6/30/2023
Cash	David (D.R.)	CO	Support Services Director	7/1/19 - 6/30/2021
Crooks	Penny	AHS	Principal	7/1/19 - 6/30/2023
Domally	Nikki	LP	Principal	7/1/19 - 6/30/2023
Higgs	Gayle	AHS	Assistant Principal	7/1/19 - 6/30/2023
Jessup	Jonathan	AHS	Assistant Principal	7/1/19 - 6/30/2023
White	Holly	ECDC	Program Coordinator	7/1/19 - 6/30/2023
Woody	Aaron	CO	Assistant Superintendent C&I	7/1/19 - 6/30/2022
Wright	Donnie	AHS	Assistant Principal	7/1/19 - 6/30/2023

**ASHEBORO CITY SCHOOLS
CERTIFIED APPOINTMENTS
April 11, 2019**

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Gómez, Pablo	Libre University (Bogotá, Colombia) B: Humanities and Languages	K-6

Mr. Pablo Gómez is recommended to teach 3rd grade Dual Language Immersion at Balfour Elementary School for the 2019-2020 school year. Mr. Gómez currently teaches primary grade students at Colegio San Carlos in Bogotá, Colombia. Previously he served at Colegio Gran Bretaña where he developed plans for students with learning challenges and supported language acquisition. He is described as hard-working, approachable and positive. Mr. Gómez is excited to have the opportunity to teach in the Dual Language classroom and looks forward to contributing to the Balfour School community. Welcome Mr. Gómez!

<u>NAME</u>	<u>COLLEGE/DEGREE</u>	<u>LICENSURE</u>
Icenhour, Udenia	Hawaii Pacific University B: Human Resource Development University of Phoenix M: Special Education	Exceptional Children

Ms. Udenia Icenhour is recommended to teach Exceptional Children at Guy B. Teachey Elementary School for the 2019-2020 school year. Ms. Icenhour currently teaches Special Education at Elise Middle School, Montgomery County Schools. Ms. Icenhour brings experience developing Functional Behavior Assessments and Behavioral Intervention Plans. She is also trained in several programs such as, Reading Foundations, Reading Mastery, Corrective Reading, and the Orton-Gillingham phonics program. Ms. Icenhour served as a teacher assistant at Lindley Park Elementary School, before earning her teacher license. She is excited to return to Asheboro City Schools and a part of the Teachey Tiger family. Welcome Ms. Icenhour!

Asheboro City Schools
Personnel Transactions - ADDENDUM
April 11, 2019

***A. RESIGNATIONS/RETIREMENTS/SEPARATIONS**

LAST	FIRST	SCHOOL	SUBJECT	EFFECTIVE
Duraski	Hannah Rose	AHS	Band	6/11/2019
Levesque	Robert	CO	Bus Driver	4/11/2019
McDonald	Kenneth	AHS	JROTC	6/30/2019
Mize	Michael	CO	AHS Project Manager	6/28/2019
Pittman	Michelle	CO	Bus Driver	4/11/2019
Stout	Clara	CO	Bus Driver	4/10/2019

***B. APPOINTMENTS**

Cranford	Cindy	CO	EC Program Facilitator (PT; temporary)	4/1/ - 6/12/2019
Shumaker	Sue	NAMS	Mathematics (PT; temporary)	4/8 - 5/31/2019

***D. LEAVES OF ABSENCE**

Hunter	Eliana	GBT	Instructional Assistant	2/1/ - 8/13/2019
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E. TRANSFERS

Gallimore	Bryan	NAMS	Science to Physical Education	8/14/2019
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ASHEBORO CITY SCHOOLS
FIELD TRIP / TRANSPORTATION REQUEST
SEND TO SUPERINTENDENT - CENTRAL OFFICE

Overnight Trip

Group Making Request: AHS Wrestling School: Asheboro High School
Destination: Appalachian State University Wrestling Camp Date of Trip: June 27-30, 2019
Number of Students Involved: 20 Percent of Total Group: 75%
Reasons for Students Not Attending: Family Vacations, Out of town.
Transportation Method: Activity Bus Charter Bus Private Automobile Other:
Charter Bus Service, state name of vendor here: NA
If using Travel Company, state name of Vendor here: NA

**The Travel Company must use an approved ACS Charter Bus Company

Number of Vehicles Needed (to be secured by the Central Office): 0
Number of Drivers Needed (to be secured by the Central Office): No driver needed
Departure Time: 9am 6/27 Return Time: 5pm 6/30 Round Trip Miles (estimated) 256
Estimated Cost to the Student: \$100 - rest is fundraised through our wrestling club.

Purpose(s) of the Field Trip: This camp has been an invaluable part of our off season wrestling for many years. ASU as played a major role in our success. Plus it allows our wrestlers to get a feel for that college experience.
List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.
* Wes Berrier *, Jake Berrier, Stan Hicks, & * Bryan Clodfelter *

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

Wes Berrier 4-9-19
Sponsor (Group Responsible for Paying for the Trip) Date

Fery Coon 4-10-19
Approved: Principal Date

[Signature] 4-10-19
Approved: Superintendent or Designee Date

Transportation Scheduled: _____ Date
Transportation Supervisor

Special Comments/Response: _____

**ASHEBORO CITY SCHOOLS
FIELD TRIP / TRANSPORTATION REQUEST
SEND TO SUPERINTENDENT - CENTRAL OFFICE**

Overnight Trip

Group Making Request: AHS Wrestling Team School: Asheboro High School
Destination: Lawrenceville, GA / Discovery High School Date of Trip: Nov. 22-23, 2019
Number of Students Involved: 18 to 20 Percent of Total Group: 100% Varsity
Reasons for Students Not Attending: Varsity level Dual Tournament
Transportation Method: Activity Bus Charter Bus Private Automobile Other:
Charter Bus Service, state name of vendor here: NA
If using Travel Company, state name of Vendor here: NA

****The Travel Company must use an approved ACS Charter Bus Company**

Number of Vehicles Needed (to be secured by the Central Office): Activity Bus
Number of Drivers Needed (to be secured by the Central Office): 0
Departure Time: 12 pm 11/22 Return Time: 11 am 11/23 Round Trip Miles (estimated) 606 round trip
Estimated Cost to the Student: \$0 - Paid for out of wrestling account funds

Purpose(s) of the Field Trip: Scheduled tournament for the season. We're wanting to get our wrestlers around different competition outside of North Carolina. Understand we would need board approval

List below the names of adult chaperones who will be accompanying this group on the field trip. Place an "*" by individuals who are licensed to drive school vehicles and who will be serving in that capacity for you.

Wes Berrier, Jake Berrier, Starn Hicks, *Bryan Clodfelter*

If approved, the following procedures must be followed; (1) Written parental permission is required for all field trips. This permission should be acquired using the Asheboro City Schools Parental Field Trip Permission Form; (2) No students can serve as drivers; private vehicles are used as a last resort; and (3) All students in a class or group shall have an opportunity to attend—means will provided for students to participate when necessary.

I certify that all those requirements, in addition to the general guidelines on the back of this form, will be fully met.

Wes Berrier

Sponsor (Group Responsible for Paying for the Trip)

4-9-19

Date

Approved:

Peggy Luce

Principal

4-10-19

Date

Approved:

[Signature]

Superintendent or Designee

4/10/19

Date

Transportation Scheduled:

Transportation Supervisor

Date

Special Comments/Response: _____

Budget Amendment
Asheboro City Schools Administrative Unit
Capital Outlay Fund

The Asheboro City Board of Education at a regular meeting on the 11th day of April, 2019 passed the following resolution.

Be it resolved that the following amendment be made to the budget resolution for the fiscal year ending June 30, 2019.

REVENUE

4.4810.900	Randolph County Financing Proceeds	\$	2,000,000
		\$	2,000,000

EXPENDITURE

4.9119.900.522.000	HVAC/Kitchen Project Construction	\$	2,000,000
		\$	2,000,000

Total Appropriation in Current Budget	\$	21,604,060
Total Increase/Decrease of above amendment		2,000,000
Total Appropriation in Current Amended Budget	\$	23,604,060

Passed by majority vote of the Board of Education of Asheboro City on the 11th day of April, 2019.

Chairman, Board of Education

Secretary

Policies
For
30-Day Review

The board is the sole agency authorized to execute formal contracts between the school district and any firm or person offering to provide materials, equipment or services to the school district. Creditors are on notice that the board may choose not to honor contracts made without proper authorization by designated school or school district officials.

A. AUTHORIZATION TO ENTER INTO CONTRACTS

No contract requiring the expenditure of funds may be agreed upon unless the budget resolution adopted pursuant to board policy 8110, Budget Resolution, authorizes the expense and there is a sufficient unencumbered balance to pay the amount to be disbursed. (See policy 6421, Pre-audit and Disbursement Certifications.) No contract may be entered into with a restricted company, as listed by the state treasurer's in accordance with G.S. 147, art. 6E or 6G, except as permitted by those laws.

Unless otherwise prohibited by statute or regulation, the Superintendent or Finance Officer is authorized to enter into contracts or approve change orders.

To provide greater flexibility at the school level, the superintendent also may establish circumstances in which principals may enter contracts involving amounts up to \$500.00. The superintendent, with appropriate involvement of the finance officer, will establish any procedures necessary to ensure fiscal accountability and reporting by principals who enter into contracts.

B. CONTRACT FORMS

The board attorney shall review any contract forms developed for use by a school or the school system.

C. LEASE PURCHASE CONTRACTS

The finance officer must approve any request to enter lease purchase contracts as authorized by G.S. 115C-528, regardless of dollar amount. After considering the principal and amount of interest, the superintendent must determine that the lease purchase is a fiscally prudent choice that is consistent with board policy.

The finance officer shall provide the board with periodic reports on lease purchase contracts, including the amount of the principal, interest paid and the amount of the outstanding obligation.

D. OTHER APPLICABLE POLICIES AND LAWS

Purchases may be made through the State Division of Purchase and Contract in accordance with the Division's rules and regulations, as authorized by G.S. 115C-522.

All contracts involving construction or repair work or purchase of apparatus, supplies, materials or equipment must be undertaken in compliance with Chapter 143 of the North Carolina General Statutes, except as provided elsewhere by state law. Contracts must also comply with applicable board policies.

All contracts subject to the E-Verify requirement will contain a provision stating that the contractor and the contractor's subcontractors must comply with the requirements of Article 2 of Chapter 64 of the General Statutes.

Legal References: G.S. 64, art. 2; 115C-36, -47, -264, -440, -441, -522, -528; 143-49 and art. 8; 147 art. 6E, art. 6G

Cross References: Pre-audit and Disbursement Certifications (policy 6421), Purchasing Requirements for Equipment, Materials, and Supplies (policy 6430), Purchase of Services (policy 6450), Budget Resolution (policy 8110), Facility Construction (policy 9030), Use and Selection of Architects, Engineers, Surveyors, and Construction Managers At Risk (policy 9110), Bidding for Construction Work (policy 9120)

Adopted: May 14, 1998 to become effective July 1, 1998

Updated: January 11, 2007, May 9, 2013, October 13, 2016

Continuing contracts, including lease purchase contracts, installment purchase contracts, and straight leases, provide flexibility to meet the school system's needs within its financial resources. The board encourages the superintendent and finance officer to consider the viability of such options in making purchasing decisions as permitted by state law.

The following procedures and standards will be used in making decisions to enter continuing contracts:

1. In addition to cash price bids, the school district may solicit financing proposals from the equipment vendors or inform equipment vendors that the purchase of the equipment is contingent on obtaining satisfactory financing.
2. The finance officer or other designee of the superintendent shall analyze the fiscal impact of any continuing contracts, including the amount of interest that will be paid and the useful life of the equipment or goods before entering into such a contract.
3. Straight leases and financing services are not subject to competitive bidding; however, a reasonable effort will be made to obtain a competitive price and good value.
4. Guaranteed energy savings contracts must be entered into following the procedures established in G.S. 143-64.17A, -64.17B, -64.17D, -64.17E, -128.2 and -135.3. Guaranteed energy savings contracts are exempt from otherwise applicable bidding requirements.
5. Policy 6420, Contracts with the Board, must be followed for all continuing contracts.
6. The finance officer shall report to the board on a periodic basis on the overall debt load incurred through continuing contracts for goods and services (other than for employee salaries). The report will specify the principal, interest paid and amount of outstanding obligations.
7. The board attorney shall review installment financing agreements with terms of more than one year.

Legal Reference: G.S. 143-64.17A -64.17B, -64.17D, -64.17E, -128.2, -129.4 and -135.3, 115C-47(28), -441(c), -441(c1), -432(b)(4), -528, -530; 159, art. 8; 160A-19, -20

Cross Reference: Contracts with the Board (policy 6420), Planning for Facility Needs (policy 9000)

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

Revised: January 11, 2007

Services will be purchased in a manner consistent with the board's purchasing goals. Competitive bidding is not required for the purchase of services; however, contracts for services will be made under conditions which foster competition among potential providers when feasible and after careful pricing.

For all purchases and contracts, the board will comply with current federal and state laws.

This policy does not apply to contracts for architectural, engineering, surveying, and construction management at risk services, which are governed by policy 9110, Use and Selection of Architects, Engineers, Surveyors, and Construction Managers At Risk.

Legal References: G.S. 115C-36; 143-64.31; 147; art. 6E, art. 6G

Cross References: Goals of the Purchasing Function (policy 6400), Use and Selection of Architects, Engineers, Surveyors, and Construction Managers At Risk (policy 9110)

Adopted: May 14, 1998 to become effective July 1, 1998

Revised: October 13, 2016, November 9, 2017

To fulfill the educational goals of the board, the board will seek as many sources of revenue as determined to be beneficial to the district. Where appropriate, the superintendent will seek public and private grants and funding for special projects as a source of supplemental funding. Employees also are encouraged to learn about special funding opportunities and to participate in the development of proposals to obtain the funding.

All applications for grants or specially funded projects will be in accordance with the educational goals of the board. Contracts with non-governmental funding entities must be consistent with G.S. 143C, art. 6E and art. 6G.

When required by the funding agency, the proposals will be presented for board approval. The board will be notified of all funds awarded.

The superintendent will establish any procedures necessary to develop an efficient and effective process for seeking special funding.

Legal References: G.S. 115C-36, -47; 143C, art. 6E, art. 6G

Adopted: May 14, 1998 to become effective July 1, 1998

Revised: December 12, 2013, February 9, 2017

The board encourages individuals and organizations to consider making a donation of real property, personal property, or funds to the school system. Donations, whether in the form of a gift or bequest, foster community support for the schools and improve the school system for the benefit of students and others. As an expression of the board's gratitude, the superintendent shall provide for the appropriate recognition of donors.

A. SUITABILITY OF DONATIONS

The superintendent, or designee, shall evaluate any donation offers in order to determine whether the donation is suitable for the school or the school system. Donations may not conflict with the school system's educational mission. In determining the suitability of a donation intended to benefit any program that is appropriately segregated by gender, such as a school athletic program, the superintendent must consider equity and Title IX issues in relation to overall funding and opportunities for participation.

Donations of real or personal property will be accepted only if the donor can demonstrate that he or she has clear and free title to the property. The superintendent, or designee, also must consider any safety hazards associated with gifts of real or personal property. Donations must not impose any undue financial burden or obligation on the school system. Any donation that includes advertisements must be consistent with policy 5240, Advertising in the Schools, and the food and beverage marketing requirements of policy 6140, Student Wellness.

For computer equipment or other technological resources, the superintendent, or designee, shall ensure that such items are compatible with minimum hardware and software standards set by the technology director. The superintendent, or designee, will decide whether to accept the gift on behalf of the school system. Any donation from an E-rate service provider must comply with gift rules applicable to federal agencies.

B. ACCEPTING DONATIONS

Upon receiving an offer of a donation to the school, a principal must give the superintendent written notification that states the nature of the donation and the purpose for which it is donated. The principal does not have the authority to accept donations to the school.

The superintendent may accept donations on behalf of the board

C. USE OF A DONATION

Unless otherwise specified in a written agreement approved by the board, any accepted donation becomes the permanent property of the school system. Anything purchased with donated funds, including funds raised through a crowdfunding campaign, project, or

platform, become the property of the school system, and the title to such property vests in the board. If the board at any time determines that property donated, or acquired with donated funds, is unnecessary or undesirable for public school purposes, the board may dispose of such property in accordance with state law.

A donor may request that a donation be designated for a particular purpose. However, the superintendent, or designee, reserves the right to utilize the donation as deemed appropriate.

Any donation constituting revenues will be deposited in the proper account. The specific manner in which donated funds are expended for a designated purpose will be determined under the direction of the superintendent.

The board has no responsibility and makes no promises to continue any program initiated with donor contributions once the donated funds are expended.

Before installation of major donations that will become a permanent part of the school facility or grounds, such as playground equipment, bleachers, scoreboards, outdoor lights, or fences, the superintendent, or designee, must approve the design, location, and construction material.

Legal References: G.S. 115C-36, -47, -518; G.S. 115C, art. 35; 47 C.F.R. 54.503; FCC Sixth Report and Order 10-175

Cross References: Technology in the Educational Program (policy 3220), Advertising in the Schools (policy 5240), Student Wellness (policy 6140)

Adopted: January 10, 2013

In recognition of the trust and responsibility placed with the board to manage financial resources for the local educational program, the board establishes the following standards:

1. The board and all employees of the school district will manage and use available funds efficiently and effectively to meet the goals of the local board and State.
2. Effective accounting, financial reporting and management control systems will be designed, maintained, and periodically reviewed to (a) enable the board and school district to have access to accurate reliable and relevant data; (b) provide assurance that school system obligations are paid in a timely manner and that accounts are not overspent; (c) provide assurance that funds and records are safeguarded at all times; and (d) permit audits and periodic reports adequate to show that those in charge have handled funds within legal requirements and in accordance with board policy.
3. The superintendent and finance officer will keep the board sufficiently informed regarding the budget through periodic financial statements showing the financial condition of the school system, other periodic reports, and any other appropriate means so that the board can deliberate and evaluate the budget.
4. No moneys will be expended, regardless of the source (including moneys derived from federal, state, local or private sources), except in accordance with the board's budget resolution or amendments to the budget resolution. The superintendent is authorized to transfer moneys from one appropriation to another within the same fund, subject to such limitations and procedures as may be prescribed by board resolution or state or federal law or regulation. Any such transfers must be reported to the board at its next regular meeting and recorded in the minutes.
5. All receipts and disbursements shall be accounted for according to generally accepted accounting principles for governmental entities.
6. Each employee responsible for handling school system funds or funds of individual schools shall comply with all applicable state and federal laws and regulations, board policies, administrative procedures, and any applicable procedures, requirements, or guidelines established by the finance officer.
7. Principals and school improvement teams will be familiar with state and local board requirements related to managing and using fiscal resources and will comply with these requirements in developing and implementing school improvement plans.

Legal References: G.S. 115C-105.25, -425, -433

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

Reviewed by Policy Committee on August 8, 2013

Except as otherwise provided by law, all monies collected or received by an officer, employee or agent of the school district or an individual school must be deposited in accordance with this policy. Each officer, employee and agent of the school district or individual school whose duty it is to collect or receive any taxes or other monies shall ensure such collections and receipts are deposited daily. However, if the amount on hand is less than \$250.00, the finance officer will establish the procedures to be followed. Regardless of the amount on hand, all funds will be deposited at the end of each school week and on the last business day of each month. All deposits will be made with the finance officer or designee or in an official depository. Deposits in an official depository must be reported immediately to the finance officer or individual school treasurer by means of a duplicate deposit ticket.

Unless not feasible in a particular circumstance, the finance officer shall provide for sufficient segregation of duties to ensure that the individual making a deposit is not the same individual who collects, prepares, and/or records the deposit. All moneys collected, but not promptly deposited shall be kept in a secured drawer, cabinet, or safe with access limited to an authorized officer, employee, or agent. Authorized individuals shall be kept to the minimum necessary to achieve adequate internal controls and segregation of duties as determined appropriate by the finance officer.

The finance officer may at any time audit the accounts of any officer, employee or agent collecting or receiving any taxes or other monies, and may prescribe the form and detail of these accounts. The accounts of such an officer, employee or agent will be audited at least annually.

Legal References: G.S. 115C-445

Adopted: May 14, 1998 to become effective July 1, 1998

Administrative Procedure: None

Reviewed by Policy Committee on October 10, 2013

Asheboro City Schools Calendar 2020-2021

Proposed 1.31.19

July 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2020						
S	M	T	W	T	F	S
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19	20	21	22	23	24	25
26	27	28	29	30		

October 2020						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2020						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2020						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July	
3	Holiday
August	
17	Staff Reports
17, 21	Required Teacher Workday
18	Required Professional Dev.
14,19-20, 24	Optional Teacher Workday
25	First day for students

September	
7	Holiday
October	
26	Last day of First Quarter
November	
3	Optional Teacher Workday
11	Holiday
25	Vacation/Annual Leave
26-27	Holiday

December	
18	Early Release
21	Optional Teacher Workday
22-23,29-31	Vacation/Annual Leave
24,25,28	Holiday

January	
1	Holiday
15	End of Second Quarter
18	Holiday
19-20	Optional Teacher Workday

February	
March	
25	End of Third Quarter
26	Optional Teacher Workday

April	
2	Optional Teacher Workday
5	Holiday
6-9	Vacation/Annual Leave

May	
31	Holiday

June	
9	End of Fourth Quarter
9	Early Release
10	Required Teacher Workday
11	Optional Teacher Workday

Holidays
Optional Teacher Workdays
Required Teacher Workdays
Vacation/Annual Leave
Required Prof. Development Workday
Early Release

January 2021						
S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	T	W	T	F	S
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28						

March 2021						
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28	29	30	31			

April 2021						
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24	25	26	27	28	29	30

May 2021						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Procedures for Closing School Due to Inclement Weather

- In addition to posting information on closing on the official website for Asheboro City Schools (www.asheboro.k12.nc.us), school closing information will be released to the following news media and social media sites:

RADIO WMAG 99.5 FM	TV-WFMY (Channel 2)	TV-WXLV (Channel 45)
RADIO WKXR 1260AM	TV-WGHP (Channel 8)	Facebook
Spectrum News (Channel 14)	TV-WXII (Channel 12)	Twitter

- If school must be dismissed during the day, there will be approximately a 45-minute delay between elementary and secondary dismissals in order for the buses to make double runs.

Makeup for Inclement Weather

- The Asheboro City Schools may determine that inclement weather make-up time is required. Days generally reserved include Teacher Workdays and Annual Vacation Leave Days. Make-up days will be utilized according to the educational needs and instructional programs of the Asheboro City Schools. Students, parents, and staff should plan accordingly.

Potential make-up days for staff and students may include:

Workdays	Vacation/Annual Leave	Saturdays
November 3	November 25	Only by Board Addendum
December 21	Dec. 22, 23, 29, 30, 31	
January 19, 20	April 6, 7, 8, 9	
March 26		
April 2		
June 10, 11		



Points of Pride Update

April 11, 2019

- **Elementary Battle of the Books**

The McCrary Mustangs won the district's Elementary Battle of the Books competition. The Donna Lee Loflin Lions who came in second place in the most exciting academic competition of the school year!

- **Farm to School Calendar Contest**

Four students from McCrary Elementary School have been recognized by the Farm to School Art Calendar Contest this year. Out of 3,414 entries statewide, **Eva Choi** was selected as a finalist and her artwork will be featured as a small tile in the centerfold of the 2019-2020 school year calendar. Sofia Avalos Valencia, Glorybell Reyes, and Nathanael Montes De Oca Hernandez were also recognized as honorable mentions this year and their artwork will be featured on the Farm to School website!

- **NC PTA Reflections Art Contest Winner**

Jesse McArthur, second-grade student at Donna Lee Loflin Elementary School, placed second in the NC PTA Reflections Art Contest in the Music Composition category.

- **Future Chef Competition**

Congratulations to Donna Lee Loflin Elementary School student, Mr. Caiden Ellis, the winner of the second annual Future Chef Competition. Mr. Ellis used a recipe for stuffed sweet potatoes; it was both tasty and beautifully put together!

- **NC DECA Competition**

We had 13 students from the AHS DECA Chapter compete in the NC State DECA competition. All 13 earned Proficiency Status. Two students placed in the top 10 in their respective events. Skyy Nunn, third-year DECA student, placed 5th in State Competition for Accounting Applications. Luke Hurley, first-year DECA student, placed 8th in State Competition for Principles of Finance. These students represented AHS with professionalism and mutual support. The AHS DECA Chapter was NC DECA Chapter of Distinction 2018-2019 for meeting membership goals. The chapter was also recognized as NC DECA Foundation Supporting Chapter Award for contributing to the NC DECA Scholarships. NC DECA Scholarship award more than \$60,000 scholarships per year to DECA Students in NC. Congrats to our AHS DECA students and their coaches, Ms. Ellen Byrum and Mr. Wes Berrier!

- **School-Level Teachers of the Year**

Congratulations to our school-level Teachers of the Year. Our district TOY will be announced on Tuesday, May 7 at the annual Teacher of the Year Banquet. School-level winners include:

AHS – Elizabeth Pack
BAL – Amanda Hinshaw
CWM – Kimberly Walls
DLL – Danielle Hunter
ECDC – Marie Peele
GBT – Valerie Runnfeldt
LP – Heather Cheek
SAMS – Elizabeth Tufts
NAMS – Frank Steele

Calendar of Events

- **ACS Spring Break**

Our students and staff are looking forward to a breather before the last push of the 2018-2019 school year. We will have Spring Break the week of April 15.

- **NAMS 50th Year Anniversary Celebration**

North Asheboro Middle School will celebrate its 50th birthday on Friday, April 26 with a special celebration. The program begins at 1 p.m. with a reception to follow at 2:15 p.m. The community is invited to attend.

- **Teacher Appreciation Week**

Teacher Appreciation Week will be celebrated the week of May 6. We look forward to celebrating our teachers then!

- **May Board of Education Meeting**

The May meeting of the Asheboro City Board of Education will take place on Thursday, May 9 at 7:30 p.m. in the theatre at North Asheboro Middle School.

	DATE	MEETING	TIME	LOCATION
Mon - Fri	April 15-19	ACS Spring Break (Annual Leave M-Th, Holiday - Friday)	All Day	All Sites
Wed	April 24	BAL Kindergarten Orientation PM ONLY	12- 6 p.m.	BAL
Thurs	April 25	BAL Kindergarten Orientation	8:30 a.m. - 1 p.m., 3-6 p.m.	BAL
Fri.	April 26	NAMS 50th Anniversary Celebration	1 - 3:30 p.m.	NAMS
Tues	April 30	Lindley Park AFTT Night	5:30 p.m.	LP
Tues	April 30	GBT Kindergarten Orientation PM ONLY	12- 6 p.m.	GBT
Wed	May 1	GBT Kindergarten Orientation	8:30 a.m. - 1 p.m., 3-6 p.m.	GBT
Thurs	May 2	DLL Kindergarten Orientation	8:30 a.m. - 1 p.m., 3-6 p.m.	DLL
Thurs	May 2	NAMS AFTT Meeting	6-7:30 p.m.	NAMS
Fri.	May 3	BAL Spring Fling	5-7 p.m.	BAL
Fri	May 3	State Middle School Battle of the Books		Wake Tech (Raleigh)
Mon.	May 6	SAMS Spring Band Concert	7:30 p.m.	TBD
Tues	May 7	WKXR Talks	8:30 - 9 a.m.	WKXR Studios
Tues.	May 7	Teacher of the Year Banquet	6 p.m.	Pinewood Country Club
Wed.	May 8	NAMS Spring Concert	7 p.m.	NAMS Auditorium
Thurs	May 9	Asheboro City Board of Education Meeting	7:30 p.m.	NAMS Auditorium
Thurs.	May 9	AHS Band Chamber/Percussion Concert	7:30 p.m.	PDC (band room)
Thurs.	May 9	Regional Elementary School Battle of the Books		Laughlin Professional Center (Summerfield)
Tues	May 14	SAMS Spring Chorus Concert	7 p.m.	TBD
Thurs	May 16	AHS Chorus Concert	7:30 p.m.	TBD
Mon	May 20	CWM AFTT Night (K, 2, & 4)	5:30 p.m.	CWM
Tues.	May 21	AHS Jazz Concert	7:30 p.m.	PDC (band room)
Wed.	May 22	WZOO Radio	8 a.m.	WZOO
Thurs	May 23	CWM AFTT Night (1, 3, & 5)	5:30 p.m.	CWM
Thurs	May 23	AHS Band Concert	7 p.m.	Sunset Avenue Church of God
Mon	May 27	Memorial Day Holiday	All Day	All Sites
Fri	May 31	ACS Employee Appreciation Snacks	All day	All sites
Sun	June 2	Dr. Worrell's Retirement Celebration (Tea with Terry)	3-5 p.m.	SAMS Media Center
Sun.	June 2	AHS Baccalaureate	6 - 8 p.m.	SAMS Auditorium
Mon	June 3	AHS Band Awards Banquet	Central UMC	6:30p.m.
Tues	June 4	WKXR Talks	8:30 - 9 a.m.	WKXR Studios
Wed.	June 5	WZOO Radio	8 a.m.	WZOO
Fri	June 7	Graduation/Last Day for Students	All Day	All Sites
Mon	June 10	Retirement Breakfast	8 - 10 a.m.	
Thurs	June 13	Asheboro City Board of Education Meeting	7:30 p.m.	COBR



**Board of Education Strategic Plan Goals
2018-2019**

Goals and Objectives	Annual Strategies
GOAL 1: Each student in Asheboro City Schools graduates prepared for further education, work and citizenship.	
<p>Objective 1. Align instruction with a guaranteed and viable curriculum, so that students master grade /course standards for career and college readiness.</p>	<ul style="list-style-type: none"> ● Implement consistent and connected pacing in English Language Arts and Math, K-12. <ol style="list-style-type: none"> 1. Monitored through CASA meetings and grade-level planning. 2. Pacing guide is used to guide grade-level and content-level planning at each school. 3. Two vertical team meetings for all K-12 content area teachers were held this fall to discuss vertical pacing. Two more will be held this spring. ● Develop a PreK-12 writing focus across all subjects. <ol style="list-style-type: none"> 1. Developed K-12 Canvas course for K-12 teachers in writing across the curriculum. 2. Provided writing professional development for instructional leaders and administrators during October Curriculum Conversations. 3. Provided Hybrid (face-to-face/CANVAS) writing professional development Module 1 for elementary teachers during October grade-level meetings. 4. Elementary teachers continued with(face-to-face/CANVAS) writing professional development module 2 for the month of November. 5. Elementary teachers continued with(face-to-face/CANVAS) writing professional development module 3 for February. ● Monitor student progress at least quarterly with data team check-ins from assessment and walk-through data.

1. Central office teams and school-level administrators reviewed and analyzed Check-In data looking for patterns and examining next steps for instructional purposes.
 2. The first round of NC Check-Ins Grades 3-8 for Math and Reading will be given 10/30 - 11/9. Data will be utilized to gauge student mastery on assessed standards and adjust instruction as necessary.
 3. Schools (instructional facilitators and administrators) reviewed Check-In data in CASA meetings after administering the NC Check-Ins in Reading and Mathematics. A central office team met with schools, upon request, to support data disaggregation.
 4. EVAAS data for 2017-2018 was released on November 16. Principals reviewed data with school staff and analyzed data to support learning. Instructional facilitators attended a training on the use of EVAAS data to identify trends and to address subgroup deficiencies.
 5. Elementary instructional facilitators and administration met in February with grade-level teams to review:
 - a. mCLASS MOY assessment data
 - b. Check-in data for 4th and 5th grades
 - c. Determine next steps in adjusting instruction
- Provide research-based curriculum and support materials for teachers aligned to content standards.
 1. Teachers were provided a hard copy of the revised standards in ELA and Math.
 2. Elementary instructional facilitators developed A"questions stems" to support teachers in scaffolding instruction related to reading comprehension tasks.
 3. [MTSS Intervention Matrix](#) for each grade level have been created and are regularly updated.
 - Provide CASA fidelity checks.
 1. Protocols are in place for weekly review and analysis of formative assessments, Check-In data, and lesson plan reviews.
 2. Elementary director participates regularly in CASA meetings at several elementary schools.

	<ul style="list-style-type: none"> ● Expand the use of North Carolina Check-In assessments for interim progress monitoring in grades 3 to 8, including family notification of student progress after each administration (Reading/ELA in grades 4-8 and Mathematics in grades 3-8). <ol style="list-style-type: none"> 1. Assessments were used to guide conversations and “next steps” to deliver differentiated instruction. 2. Family notifications were sent home after each administration. 3. Test Coordinator Training for administration will occur on October 9. 4. The first round of NC Check-In Grades 3-8 for Math and Reading will be given 10/30 - 11/9. Data will be utilized to gauge student mastery on assessed standards and adjust instruction as necessary. 5. Data was shared with schools within four days of administration. Schools are analyzing the data in CASA meetings and using the assessment data to drive instruction. 6. The second round of NC Check-In Assessments was completed on February 1. Data was shared with each school. Copies of the assessments will be available for instructional use until March. Individual Student Reports were shared with each school, to be shared with families. 7. Data meetings are being scheduled with each school to monitor student progress, identify areas in need of support, and to assess progress toward proficiency and growth.
<p>Objective 2. Define and implement consistent grading practices, so that students and families have a clear understanding of performance.</p>	<ul style="list-style-type: none"> ● Develop a grading practices committee to study grading practices across the district ● Develop a common understanding of grading student performance for all schools at each level.
<p>Objective 3. Enhance the integration of technology with instruction, so that students use digital resources as tools for learning.</p>	<ul style="list-style-type: none"> ● Provide technology professional development opportunities for teachers and administrators. <ol style="list-style-type: none"> 1. Seventeen teachers completed an Introduction to AIG in Asheboro City Schools professional development through Canvas facilitated by Megan Smith and Melissa McKeown during the summer to prepare to teach AIG students and add-on AIG licensure.

2. Secondary teachers completed part one of Canvas Writing in the Content Area course on the August 22nd workday. The remainder of the course will be completed by the November workday.
 3. Elementary teachers completed part 1 and part 2 of Canvas Writing in the Content Area course in the first semester. Part 3 of the course is an optional Technology module for digital learning CEU credits.
 4. ACS administrators have participated in ongoing professional development for digital learning CEU credits at each Administrative Leadership Team meeting.
 5. A professional learning opportunities page has been added to the staff page on the district website. This page provides staff with a curated list of face-to-face and on demand opportunities for technology and digital learning professional development.
 6. On November 6, teachers had the opportunity to participate in digital professional learning conducted by EVERFI. EVERFI's instructional resources focus on topics that are determinant to student wellness and success. These digital resources use best-in-class instructional design to engage learners and scaffold them through new knowledge and skills in areas of financial readiness, emotional literacy, STEM career understanding, and much more.
 7. Media Specialists have been provided digital learning coach training from The Friday Institute. As a digital learning coach, they have been providing ongoing small group digital learning opportunities to staff at each school site.
- Develop and implement a systematic and equitable process for selecting technology tools and software for classroom use.
 1. NCDPI and The Friday Institute have developed the Quality Review Checklist and Rubric for Digital Learning Resources. Both the checklist and rubric are designed to evaluate supplemental digital learning resources such as online educational games, simulations, apps, instructional tasks or

	<p>lesson plans that require a digital device. This checklist will be shared with media specialist and instructional facilitators in March 2019.</p>
<p>Objective 4. Establish transition plans for the district and individual students, so that each student makes continual progress towards graduation.</p>	<ul style="list-style-type: none"> ● Develop a district and school transition plan for pivotal transition points in students' educational journey (entering school, between elementary and middle, between middle and high, graduation, temporary removal, etc.). <ol style="list-style-type: none"> 1. 5th grade transition visits are scheduled to SAMS and NAMS March 11-15. 2. 5th grade Parent Transition night will be March 19th. 3. EC File Share Day is scheduled for 3/19 to support EC student transitions to K, 6th, and 9th grades. 4. Kindergarten information sessions were held March 5, 2019. ● Initiate 4-year plans with all eighth graders in preparation for moving to high school. <ol style="list-style-type: none"> 1. NAMS and SAMS are utilizing XELLO, an online career development platform to create four-year plans prior to high school registration in February. 2. 8th to 9th grade transition took place at the beginning of March.
<p>Objective 5. Expand opportunities for each student to utilize critical thinking, collaboration, communication, and creativity so that students develop skills necessary for further education and careers.</p>	<ul style="list-style-type: none"> ● Increase number of math and science related teams, projects, and resources. Increase number of arts-related projects and activities. <ul style="list-style-type: none"> ○ Math Competition ○ Science Fair ○ STEAM Competition ○ Science Olympiad ○ PTA Reflections ○ Future Chef ○ Needs more details ● Expand afterschool and summer opportunities to participate in competitive and problem-solving events. ● Increase options for opportunities to learn within Advanced Placement courses, Honors courses, Dual-Credit courses, technical courses, internships, and online courses.
<p>Objective 6. Provide each student service learning opportunities, so that all students will further develop their</p>	<ul style="list-style-type: none"> ● Create and publicize opportunities for service-learning within our Asheboro City Schools community for students.

<p>citizenship and contribute to their community.</p>	<ul style="list-style-type: none"> ○ Mustache Fraternity, Lipstick Sorority, 6th grade Service Learning Elective, Woof Gang Club, Jr. Beta Club, ○ Student Council Sponsored Fundraisers <ul style="list-style-type: none"> ● Develop a common language and procedure for integrating service-learning within the Asheboro City Schools community. <ul style="list-style-type: none"> ○ Fall 2018 Kindness project was district wide initiative with activities including: <ul style="list-style-type: none"> ■ Lessons from the Kindness Challenge curriculum taught on each grade level through ELA classes. They were completed weekly in the month of November. ■ Kindness Club was started at NAMS and Mrs. Marsh is the sponsor. They meet monthly and have will have ongoing projects throughout the school year. ■ Kindness Wall- Students, staff and Board Members were given feather on which they were to write random acts of kindness they have done for others. Those feathers were strategically hung on a wall in our elective hallway in the shape of wings. Students make photos of themselves in front of the wall
<p>GOAL 2. Each student has a personalized education.</p>	
<p>Objective 1. Implement a multi-tiered system of support (MTSS), so that all students are ensured equitable access to rigorous instruction aligned to their educational needs.</p>	<ol style="list-style-type: none"> 1. School Multi-Tiered System of Support (MTSS) team trainings for all schools. <ul style="list-style-type: none"> ● 2018-19 MTSS training dates have been scheduled for the elementary and secondary cohorts. The elementary cohort has attended one session and the secondary cohort has attended two sessions. ● Representatives from each school participated in a two-day train-the-trainer event to support the use of Aimsweb for universal screening and progress monitoring. ● Aimsweb mid-year assessments were completed in February 2019. 2. Develop standard protocols for interventions.

	<ul style="list-style-type: none"> ● The elementary cohort began developing Standard Protocols during the 8/22/18 professional development session. ● The elementary cohort developed Standard Protocols for ELA during the 01/10/19 afternoon professional development session. <ol style="list-style-type: none"> 3. Ensure a universal screening system is intact in all schools to evaluate core instruction, determine the needs of students, and make decisions for the district in a systematic way. <ol style="list-style-type: none"> 1. On 8/31/18 a multidisciplinary stakeholder group met to review and propose revisions to the Universal Screening System for K-9. 2. Monitoring through CASA and planning. 3. Universal Screening Systems for K-9 are currently in place. 4. Mid-year screening using AIMSWEB will be conducted in February 2019. (Dr. Maerz will check.) 4. Implement the ACS District Equity Plan to intentionally engage in problem-solving and action planning related to issues of equity. <ol style="list-style-type: none"> 1. Developed an equity employment statement and post to district website. 2. Drafted a vision and mission statement for the Equity Team. 3. Developing Equity Leadership Professional Development for March 29th ● Develop an intervention plan for all students who are not on grade level <ol style="list-style-type: none"> 1. School CASA teams are developing small-group intervention plans to support students who require additional support or intervention. <ul style="list-style-type: none"> ○ ACS EC Department developed site-based plans to support EC students who are three or more grade levels behind to ensure appropriate IEP goals and service delivery are being considered. ○ EC Department staff is reviewing mid-year progress monitoring data for targeted students to adjust interventions and strengthen intervention implementation.
	<ul style="list-style-type: none"> ● All students will have a career component included in their 4-year graduation plan to include work-based learning experiences, industry credentials, and/or dual-learning credit.

	<ul style="list-style-type: none"> ● Increase the number of students participating in the Career and College Promise opportunities at Randolph Community College. ● Increase the number of CTE Concentrator graduates who score a level silver or above on the WorkKeys credential. <ol style="list-style-type: none"> 1. The high school and PowerSchool teams are working to ensure all CTE Concentrator graduates are clearly identified and scheduled to participate in the WorkKeys administration. 2. The administration of the ACT WorkKeys for early graduates will be held in early December 2018. 3. Preliminary data from the December administration show 77% of students have scored silver or better and 8 students achieved the platinum level.
<p>Objective 3. Increase number of STEAM (science, technology, engineering, arts, and math) and global education experiences for all students, so that students are globally competitive.</p>	<ul style="list-style-type: none"> ● Partner with community organizations and industries to provide and expand additional STEAM activities for students and parents. <ol style="list-style-type: none"> 1. Over 100 students participated in the secondary STEAM kickoff event on February 25. In comparison, 18 students participated in this same event last year. The district STEAM competition is scheduled for April 2. ● Partner with academic institution in China to provide cultural opportunities for Asheboro High School students.
<p>Objective 4. Expand opportunities for personalized learning and engagement during and beyond the regular school day, so that student needs are met and personal interests are encouraged.</p>	<ul style="list-style-type: none"> ● Integrate equity into teaching, scheduling, and all student practices to ensure all students are treated fairly. ● Expand the dual-language program to a third elementary school. <ol style="list-style-type: none"> 1. School Leadership Teams are reviewing and gathering data to determine “next steps” in the adoption of dual -language program. 2. Schools will consider dual-language programs for the 2020-2021 school year. 3. Dual Language program information sessions have been developed to attract ACS families to register in the lottery for the dual-language programs at LP and BLF. 4. Information sessions have been provide at BLF and LP AFTT nights 5. Information sessions for ECDC families and the public on January 21st at AHS at 6:00 p.m.

	<ul style="list-style-type: none"> 6. After school Conversational Spanish Programs have been developed for all 5 elementary schools. <ul style="list-style-type: none"> a. Additional teachers have been added and there is a waitlist • Develop a virtual academy for Asheboro City Schools. <ul style="list-style-type: none"> 1. Dr. Woody and Mr. Woodyard visited Surry County schools to evaluate their virtual academy. Surry County has shared numerous resources that we are currently reviewing. • Increase the number of students who take at least one Advanced Placement and/or college course • Continue postsecondary education and career awareness exploration activities through annual summer college tours
<p>Objective 5. Cultivate partnerships with families and the community so that student learning experiences are enhanced.</p>	<ul style="list-style-type: none"> • Enhance existing Family Engagement initiatives that are connected to student learning and build strong relationships with parents and community. <ul style="list-style-type: none"> 1. The Black Advisory Council met on November 1st, December 11th, (Inclement Weather- NO SCHOOL Cancellation) and January 24th. The next meeting is April 25. 2. The Latino Advisory Council met on October 4th, January 17th, and March 7th. • Cultivate a learning partnership to provide dual enrollment to homeschool students. <ul style="list-style-type: none"> 1. Information was included in the community newsletter, informing our stakeholders about the dual-enrollment opportunities for homeschool students. 2. ACS staff collaborating with staff from The Innovation Project. • Provide opportunity for all second grade students to learn how to swim in partnership with the City of Asheboro. <ul style="list-style-type: none"> • Awaiting the opening of the Municipal Aquatics Center.
<p>Objective 6. Expand opportunities for each student to experience the cultural arts, so that all students strengthen and develop their creativity and collaboration.</p>	<ul style="list-style-type: none"> • Conduct a comprehensive arts program planning process to explore methods for enhancement of the arts education program. • Dr. Woody is working with Middle School and High School Fine Arts Staff to develop a plan that enhances our arts education program Pre-K through High School.
<p>GOAL 3. Each student has excellent educators every day.</p>	

<p>Objective 1. Recruit, develop, and retain high quality professionals, so that students continue to learn and grow.</p>	<ul style="list-style-type: none"> ● Expand and grow the Asheboro City Schools career fair. <ul style="list-style-type: none"> ● Teacher Recruitment Fair took place February 23, 2019. ● Evaluate the impact of implementing the TeacherMatch system. ● Develop an exit survey/process to collect data to assess employee satisfaction. <ul style="list-style-type: none"> ● Sample exit surveys collected from several districts to review. ● A draft survey has been prepared. Plans are in place to pilot a survey this spring/summer.
<p>Objective 2. Foster a culture of professional growth, so that all employees are supported in achieving high standards and increased student performance.</p>	<ul style="list-style-type: none"> ● Increase the number of teachers who attend at least one Pre-AP or AP workshop conducted by the College Board. <ol style="list-style-type: none"> 1. Five AHS AP teachers attended a one-day workshop on October 31st through a partnership with NC AP Partnership. 2. Three middle school staff members attended the North Carolina Pre-AP Colloquium in Greensboro on March 20-21. Additional Middle School staff will participate in future trainings this summer. ● Teachers will have the opportunity to participate in Reading Research, Math Foundations, and ACS Teacher Leadership Academy to enhance professional skills and provide opportunities for leadership. <ul style="list-style-type: none"> ○ 18 teachers attended the fall cohort of Reading Research to Classroom Practice training and have completed three of the five days of training. ○ 9 teachers are currently participating in the Reading Research to Classroom Practice training in the spring 2019 cohort. ○ 10 teachers are currently participating in Math Foundations training and have completed four of the five days of training. ● Teachers and administrators will participate in focused professional development to support English Learners. <ul style="list-style-type: none"> ○ Lead teachers participated in WIDA training for administrators and brought back information to train administrators. ○ Elementary teachers participated in Oracy (Academic Discourse) training during the initial work days of the school year. ○ Balfour Elementary teachers participated in Oracy (Academic Discourse) training on the November 6th professional development day. ○ EL teachers at district schools have provided training to their staff on the use of ELlevation strategies and data. One school is holding discussion groups on ELlevation strategies to

support ELs, and the two EL teachers at that school gave a presentation to the district EL team to share information gained in the discussion groups.

- Individual EL teachers present to the district EL team to share their strategies for engaging with EL parents and training school staff in supporting ELs.
- EC and ESL leadership collaborated on the roll out of professional development training for administrators regarding Pre-Referral Protocol for ESL students.
- In December, Director of ESL and Lead Teachers provided professional development on scaffolding Academic Discourse for ELs to the Administrative Leadership Team.
- ESL leaders attended EL Coordinators meeting in Raleigh in January 2019 to receive updates and training on how to meet ESSA EL progress goals.
- EL lead teacher attended a two-day conference with Kate Kinsella, author of Academic Vocabulary Toolkit, and received materials to share with district's EL team.
- During second semester, the district's EL team is doing a book study of Special Education Considerations for English Language Learners, in order to be better equipped to support ELs referred to SST and dual-identified ELs.
- EL team will provide training during the mandatory work day March 29th on Oracy and EL Best Practices.
- Content areas and grade level teachers will meet regularly to provide support and professional growth.
 - Provided Hybrid (face-to-face/CANVAS) writing professional development for elementary teachers and provided extra time for teachers to collaborate on “what works” and “areas of growth” during October grade-level meetings.
- Provide professional development and learning opportunities to increase teachers' awareness of culturally competent and equitable practices in the learning environment as outlined in the ACS District Equity Plan.
 - Provided professional development training to Teacher Leadership Academy participants on “Understanding Cultural Responsiveness” on September 26th.
 - Two voluntary members of the District Equity Team attended the North Carolina School Boards Association Equity NC event in Raleigh to advance the work of our system.
 - Members will train stakeholders on information learned from the function as well as ongoing professional development garnered from expert colleagues on the team.
 - Participation in a poverty simulation was insightful and valuable. Review of this activity and the potential for bringing this to our staff will be discussed.

<p>Objective 3. Celebrate, recognize, and cultivate excellence in the profession, so that faculty and staff feel supported, valued, and successful in order to maximize their full potential.</p>	<ul style="list-style-type: none"> ● Work with building level leaders to identify additional ways to celebrate/recognize employees. <ul style="list-style-type: none"> ● Bus Driver Appreciation Week included thank you cards from students and a brunch organized by support services. ● Quarterly “Thank You” snacks. ● Recognized National Board teachers at the January board meeting. ● Social media campaign starting April 24 for school-level Teachers of the Year ● Working with Chamber of Commerce to develop a discount-card/program available to educators in ACS and RCSS year-round ● Purchasing pop-sockets with ACS logo for Teacher Appreciation Week ● Recognition in Monday Musings for appreciation weeks: <ul style="list-style-type: none"> ○ School Social Workers ○ School Nurses ○ School Counselors ○ Bus drivers ● Increase awareness of the Employee Assistance Program to provide resources and support to address personal or work-related challenges and concerns. <ul style="list-style-type: none"> ● Implemented new Employee Assistance Program provider (Mygroup.com). Materials and introduction video provided for principals to introduce during opening staff meeting. ● Materials also available during ACS Health Fair. ● Monthly EAP newsletter made available through Monday Musings and on the ACS intranet.
<p>GOAL 4. Asheboro City Schools will have up-to-date business, technology, and communication systems to serve its students, families, and staff.</p>	
<p>Objective 1: Provide access and up-to-date training on the use of technology and communication systems, so that students, families, and/or staff can effectively use these resources to support student progress.</p>	<ul style="list-style-type: none"> ● Train classroom teachers and implement the use of PowerTeacher Pro. <ol style="list-style-type: none"> 1. A train-the-trainer model was implemented or each school to be implemented at the start of each school year. Each school sent a trainer to training at RCC in April 2018. 2. Dr. Drew Maerz and Christina Kinley provided school support for training upon principal request. 3. PowerTeacher Pro training webinars, offered by NCDPI, are shared with teacher through

	<p>email and Monday Musings.</p> <ol style="list-style-type: none"> 4. Follow-up trainings are offered at individual schools on an “as needed” basis. 5. Troubleshooting/Problem-Solving tutorials offered to individuals, teams, and schools at crucial times in the academic year. Support offered at the end of the first quarter, end of the first semester, and in closing courses (end of semester). <ul style="list-style-type: none"> ● Train all staff on the new district telecommunications system. <ol style="list-style-type: none"> 1. Voice over Internet Protocol (VOIP) phones have been fully deployed across the school district and trainings have been completed at every school/district site. ● Conduct a needs assessment survey of students and families on home internet access. <ol style="list-style-type: none"> 1. Media specialists at each school site have completed an internet access survey with parents and students. Results from this survey are currently being compiled. ● Continue to update signage throughout the district. <ol style="list-style-type: none"> 1. Updated “Tobacco Free School Zone” signage provided by regional support
<p>Objective 2: Communicate with city and local government to assess plans for community internet access.</p>	<ul style="list-style-type: none"> ● Continue collaboration with Randolph Public Library to provide hotspots and internet access to our families through the public library <ol style="list-style-type: none"> 1. Randolph Public Library has multiple mobile hotspots available for checkout. Staff from the library have collaborated with school staff to provide hotspots to students with specific academic needs requiring internet access. ● Communicate low-cost private internet options and free public wifi options to our families through multiple mediums <ol style="list-style-type: none"> 1. Low cost private internet options and free public wifi options have been shared with students and families on social media.
<p>Objective 3: Develop and execute a comprehensive marketing plan, so that our community is informed about student outcomes, opportunities, quality educators, and the benefit of the district to the community.</p>	<ul style="list-style-type: none"> ● Design and Implement the Asheboro High School Alumni and Friends Association ● Re-image the Advisory Councils to help carry the Asheboro City Schools message into the community. <ol style="list-style-type: none"> 1. Students have been selected for the Student Advisory Council and PTO/PTA representatives have been identified. First meetings with these advisory groups begin the week of September 17. 2. On October 3, the newly formed ACS Business Advisory Council met to provide feedback to the system from the business and industry perspective. Chris Harrington from Elastic Therapy was elected as the ACS Business Advisory Council Chair. 3. Dr. Worrell has met the advisory councils listed below and used this opportunity to share

key pieces of information about the district for public consumption.

- Develop “Talks with Terry” to update key community stakeholders about district initiatives and hear community concerns.
 1. Taken shape as radio spots and through Advisory Councils
 - a. WKXR - Dr. Worrell speaks with Larry Reid on LIVE radio the first Tuesday of each month during the school year
 - b. WZOO - Dr. Worrell speaks with Steve Finnegan on LIVE radio the first Wednesday of each month during the school year
 - c. Dr. Worrell is meeting with these Advisory Councils at least three times during the school year:
 - i. PTO/PTA President's Advisory Council
 - ii. Student Advisory Council
 - iii. Staff Advisory Council (meets monthly)
 - iv. Black Advisory Council
 - v. Latino Advisory Council
 - vi. Business Advisory Council (bi-annual)
 - vii. Faith-based Advisory Council
- Explore paid advertising options to continue carrying the message of Asheboro City Schools.
 - Annual report for 17-18 content has been collected and we are working on layout/design now. The report serves two purposes - to inform and to market ACS. It will be sent to all supplemental tax payers by the winter break.
 - Although not paid advertising, since the last board meeting, we have scheduled monthly LIVE radio spots with 99.9 WZOO radio and WKXR with Larry Reid.
 - Right Here Randolph advertisement for 2019 magazine.
 - 2017-2018 Annual Report has been sent to 9,000 ACS tax payers (shout-out to Maira Cortes!).
 - Purchased new ACS sticky pads and ACS presentation folders for marketing purposes.
 - Launched the ACS intranet for staff members (internal communication).
 - Dual Language Immersion program communication plan (as of Friday, 96 applications for 80 spots).
 - Meetings for 2019-2020 have been scheduled for all advisory councils.
 - Added Instagram account as of December 2018.
 - Monthly meetings with Terrence Jefferies from the Courier-Tribune about ACS and to educate him about public education in general.
 - Planning underway with Ms. Call for NAMS 50th Anniversary Celebration on April 26, 2019.

	<ul style="list-style-type: none"> ● Read Across America activities - invited board and community members into our schools. ● Shared “canned” crisis statements for principals to reference in the event of a crisis situation. ● Improved navigation on ACS website to be more intuitive for users. ● Additional signs made for 1 of 3, and Top Ten to be used as marketing pieces. ● Working on a 30-second commercial for Chamber of Commerce about ACS. ● Working on kindergarten t-shirts for registration events in April and May. ● Hosted Leadership Randolph at ECDC and AHS Zoo School on March 7. ● Celebrated ACS Signature School on March 1 (AHS). ● Created two commercials for the district - One is 34 seconds and the other is 56 seconds. These commercials use still shots and narration to share “elevator speeches” about the features of ACS.
<p>GOAL 5. Each student is healthy, safe and responsible.</p>	
<p>Objective 1. Design, implement, and evaluate a system-wide process to ensure students are connected to an adult advocate, so that each student collaborates regularly with a mentor or trusted adult.</p>	<ul style="list-style-type: none"> ● At the beginning of each year school will identify students that do not have a mentor or trusted adult and will work with their teachers, staff, and mentor/ volunteers to ensure each student has a trusted adult to whom they can reach out. <ul style="list-style-type: none"> ● SHAPE team evaluation completed in Fall/Winter 2018-19 ● Team conducts monthly meetings to establish process for identifying next steps for assigning mentors to at-risk students. ● Collaboration between PBIS, MTSS, and SHAPE to ensure tiered supports including a trusted adult and Check-In Check-Outs for identified students. ● Full implementation expected district wide for Fall 2019 ● Continue to build partnerships with organizations like Communities in Schools, Village of Barnabas, Eastside Development Corporation and faith based and civic partners to find mentors for students. <ul style="list-style-type: none"> ● Partnered with Eastside Improvements Association to provide a historical display in our secondary schools on the history of Central School.
<p>Objective 2. Provide a system of support to ensure access to effective health and safety programs so that the physical, social, and emotional needs of students are met.</p>	<ul style="list-style-type: none"> ● Integrate the Sanford Harmony social emotional curriculum in grades K-6. <ul style="list-style-type: none"> ○ Elementary schools use Sanford Harmony curriculum in classroom guidance lessons delivered by the school counselors. ● Communicate the role and outreach of the school nurse to the school community. <ul style="list-style-type: none"> ● Fall 2018--nurses presented at beginning of the year staff meetings to deliver information

	<p>regarding their role and services to the school</p> <ul style="list-style-type: none"> ● Resilience Training for educators to meet the needs of students who have experienced trauma. <ul style="list-style-type: none"> ● November 6, 2018--public viewings of the Resilience film with follow up discussion panel ● February 2019--Understanding Trauma workshops at RCC for two representatives from each school ● March 2019--Parent Awareness Workshops (PAWs) <ul style="list-style-type: none"> ○ Tobacco and eCigs ○ Youth Mental Health ○ Suicide Prevention ○ Social Media ○ Internet Safety ● Increase student access to mental health services. <ul style="list-style-type: none"> ● 40 students received school-based mental health services during the 2017/18 school year. During the 2018/19 school year, as of March 2019, 42 students have received school-based mental health services and another 18 students receive services from the district Mental Health Specialist. ● Mental Health Specialist position provides direct counseling services, supports team-based problem solving for students, and service coordination with local mental health providers. ● Convened the SHAPE Team to assess district capacity and develop a district action plan for increasing mental health supports and services. ● Provide training on the updated threat assessment process. <ol style="list-style-type: none"> 1. Training on the revised Threat and Risk Assessment process was provided to administrators on 8/15/18 and for school counselors and social workers on 8/16/18.
<p>Objective 3. Design, implement, and evaluate a comprehensive continuum of behavioral supports, so that students, families, and staff have clear expectations for appropriate behavior and resources are available to meet student needs.</p>	<ul style="list-style-type: none"> ● Conduct monthly PBIS district meetings for the the purpose of analyzing discipline data and facilitate collaborative problem solving. <ul style="list-style-type: none"> ● Meeting Dates: 9/4, 10/2, 11/7, 12/6, 1/10, 3/7, 4/3, & 5/7 ● Conduct monthly PBIS school-level meetings to problem solve individual, group, and school wide discipline data, establish interventions and celebrations <ul style="list-style-type: none"> ● Meeting Dates: 9/4, 10/2, 11/7, 12/6, 1/10, 3/7, 4/3, & 5/7
<p>Objective 4. Expand community partnerships that promote a healthy lifestyle, so that the wellness of our</p>	<ul style="list-style-type: none"> ● Expand Employee Assistance Program to provide resources and support to address personal or work-related challenges and concerns. <ol style="list-style-type: none"> 1. Implemented new Employee Assistance Program provider (Mygroup.com). Materials and

students, families, and staff is improved.

introduction video provided for principals to introduce during opening staff meeting. Materials also available during ACS Health Fair. Monthly EAP newsletter made available through Monday Musings.

- Host a district wellness fair.
 - August 21st, 2018 from 1pm-4pm at SAMS
 - Services included:
 - Blood Pressure testing
 - Blood Sugar screening
 - Body fat analysis
 - Breast Health and mammograms
 - Core Balance testing
 - Colonoscopy Education
 - Health Coaching for Waist Reduction
 - Joint education and screening
 - Spine Screening
 - Vision Screening
 - Wellness in Dental health
- Encourage ACS staff and students to participate in the Mayors fitness challenge.
 - [2018 Winners of the Mayors Cup](#)

Healthy Communities Mayor's Fitness Challenge 2018

ACS - Mayor's Cup

RANK	TEAM	Total Steps	# Students	Ave/Student
1	McCrary Mustangs	37,241,314	364	102,311
2	Loflin Lions	22,262,397	340	65,478
3	Balfour Bulldogs	27,986,631	517	54,133

- Partner with A3/ Healthy Randolph to offer classes for staff members on healthy eating and wellness.
 - [Online resources are available Here](#)